



SHORT TERM RENTAL APPLICATION

OFFICE USE ONLY

Date Received:	<input type="checkbox"/> Approved <input type="checkbox"/> Waitlisted <input type="checkbox"/> Denied
Fee:	Date:
Receipt #	

Applications with incomplete or missing information will not be processed until all required documentation is received.

Section 1: Applicant Information

Applicant:	Property street address:
Mailing address:	
Email:	Phone #(s):
Owner (attach proof of ownership):	

Section 2: Project Information

Business type/description:	
Business operating name:	
Business legal name:	
ZONE: What Zone is your rental located in? Note that not all zones permit short-term rentals.	
Number of rental spaces or units:	
Area of building(s) used for business: (attach floor plan with measurements)	
Parking-Number of onsite spaces (attach site plan):	Operation: <input type="checkbox"/> Year-Round <input type="checkbox"/> Seasonal
Have you already contacted Service NL regarding your business operations? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Newfoundland Tourism Portal Number (Provincial Government): _____	
Under the Tourist Accommodation Act , all short-term rental accommodation and campground operators must register with the Department of Tourism, Culture, Arts and Recreation.	
Application Type: <input type="checkbox"/> New Application <input type="checkbox"/> Extension	
As per the Town of Bonavista Development Regulations, all permits expire two years from the date of issuance. Extensions may be granted for one year from the expiry date.	



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Will there be construction work? ☐ Yes ☐ No If yes, then a separate development application is required.

Will there be signage? ☐ Yes ☐ No If yes, then a separate signage application may be required.

Applicant Signature of Agreement

All businesses in the Town of Bonavista require a permit to operate. Please also note that:

- If required, your application will be forwarded to Service NL (Government Services). The applicant is responsible for ensuring compliance with all provincial and federal regulations.
- Applicants should allow adequate time for the application process, particularly if the discretionary use process is required.
- You **can not open or operate** your business until all appropriate approvals have been granted and you have picked up your business permit from the municipality.

I, _____ of _____ in the Province of Newfoundland & Labrador, do solemnly declare that the plans, specifications and statements herein contained in the said application are true and conform to the best of my belief to the requirements of the Regulations of the Town of Bonavista with full knowledge of the circumstances connected with same and that the above regulations will be complied with in the development whether specified herein or not. I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the force and effect as if made under oath.

Applicant signature: _____ Date: _____

Property Owner signature (if required) _____ Date: _____

Apply to:

Town of Bonavista

95 Church Street
P.O. Box 279
Bonavista, NL A0C 1B0

t: 1-877-571-9185
t: 1-709-468-7747
f: 1-709-468-2495

info@townofbonavista.com
www.townofbonavista.com

FOR APPROVAL – OFFICE USE ONLY

Chief Administrative Officer

Economic, Culture & Heritage Officer

Notes: