

# COPY

## MINUTES OF MEETING, APRIL 11, 2022

### Call meeting to order/adoption of minutes:-

A regular meeting of the Bonavista Town Council was held on Monday, April 11, 2022, at 6:05 p.m. in the Council Chambers and via teleconference. There were six members present; Mayor John Norman and Councillor David Hiscock joined by telephone and Deputy Mayor Reg Butler, Councillor Nicole Abbott, Councillor Colleen Tinkham and Councillor Calvin Rolls were present in the Chambers. CAO/Clerk Stephanie Lodge also joined in by telephone and Confidential Secretary Dianne Paul was present in the Chambers.

The meeting was presided over by the Mayor and opened with a prayer.

It was moved by Deputy Mayor Butler and seconded by Councillor Abbott that the agenda of the meeting held on April 11, 2022, be adopted as read. Motion carried unanimously.

### Delegations/Proclamations/Presentations:-

None

### Adoption of minutes:-

It was moved by Councillor Tinkham and seconded by Deputy Mayor Butler that the minutes of the meeting held on March 28, 2022, be adopted as read. Motion carried unanimously.

### Business arising from the minutes:-

Clean-Up Day - Councillor Abbott stated that she has not heard from Baynet regarding a specific day for their clean-up and Councillor Rolls said that the Bonavista Lions Club are still working on this project as well.

Wastewater Treatment - The CAO/Clerk said that she has not yet received a response from Municipal Affairs concerning this matter but has information provided by TBN to review.

Doctors and nurses at the Hospital - Professionals have been looking for places to rent but accommodations are hard to find in town. Councillor Tinkham suggested that we post an ad on our website asking people to contact the town if they have any houses or apartments for rent.

32 Mouland's Lane – shed that was torn down and debris left on property. The CAO/Clerk said that she had spoken to the owner of the property and they were not aware that a permit was needed to demo the shed. The debris has been cleaned up. It was also stated that a permit still has not been received for the patio on their property at Fitzgerald's Lane.

Waterline that goes to OCI plant from Station Road - The DEO and the Water and Sewer Maintenance Man feel that we are okay with the length of pipe that we have on hand. If it is necessary to obtain more pipe, they have confirmed that they can purchase locally.

**Committee Reports:-**

None

**Administrative Notes:-**

None

**Finances:-**

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Tinkham and seconded by Councillor Hiscock that these bills in the amount of \$99,244.72 be paid. Motion carried unanimously.

**Permits:-**

A summary of permits was presented for information/review purposes.

It was noted there was a permit for a Charging Station which is being installed by Nfld. Power by Robins on Confederation Drive.

**Correspondence:-**

From	Date	Regarding	Action/Resolution
Jordan Lawrence	March 28, 2022	Moses Point – Foot Traffic	The Town is presently working on development regarding the seawall in the area. Coast Guard needs access to this area

At 6:30 p.m. Councillor Abbott retired from the meeting.

From	Date	Regarding	Action/Resolution
Linda Little	April 6, 2022	Request for Leave of Absence	This Leave of Absence cannot be granted at this time.

At 6:35 p.m. Councillor Abbott returned to the meeting.

From	Date	Regarding	Action/Resolution
Harv & Diane Hayley		Debris from old water tower	It was suggested that they contact the MHA's Office explaining the situation to see if funding can be obtained to try to correct this problem with the old water tower.
C.U.P.E. Local 1839	April 6, 2022	Representatives on the Health and Safety Committee	N/A
C.U.P.E. Local 1838	April 6, 2022	Summer Hours	Request to finish work at 4:00 p.m. with a shorter lunch break was denied.
Saltwater Community Association Inc.	April 6, 2022	Use of the Hedley Butler Memorial Grounds and Buildings for Canada Day 2022	Town will allow use of the Hedley Butler Memorial Grounds for Canada Day Activities provided the grounds are maintained in good condition and returned to its original state once the Canada Day Festivities are completed.

**Notices of Motions:-**

Gas Tax CIP: It was moved by Councillor Tinkham and seconded by Councillor Hiscock to submit a Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax Funding in the amount of \$149,500 for the removal, supply and installation of approximately 794.7 meters of painted, wooden fence.

**Councillors' Concerns:-**

Councillor Hiscock:- No Concerns

Councillor Tinkham's Concerns:-

1. Todd Shirran re: taxi services for the Town. It was stated the new procurement policy will address this issue to ensure fair and reasonable purchases. Business should be shared equally amongst the three taxis who travel to St. John's.
2. Todd Shirran re: 2019 permit application to place two trailers on his property near the Bonavista Hostel at 40 – 42 John Cabot Drive. It was stated this permit was denied at that time since Council felt that it would not be compatible with adjoining uses.
3. RCMP - Councillor Tinkham said that she had met with the Officer in Charge of the RCMP here in Bonavista to discuss various matters regarding policing in the town. After much discussion it was agreed to have Councillor Tinkham be Council's liaison with the RCMP and to report back to Council with further updates on policing issues in our town. It was also suggested to hold regular meetings with RCMP.
4. Meeting with Trinity Bay North: Councillor Tinkham and DEO Kirk Way attended this meeting on behalf of council to discuss regional waste management, roads and infrastructure, health care, crime prevention and enforcement, tourism, and future regional meetings.
5. Paving local roads - This type of work usually starts up at the latter part of May each year.

6. Council youth representative - Noah Butt is interested in the opportunity.

Deputy Mayor Butler's Concerns:-

1. Erosion on Red Point across the road from the property of Sheilagh Crombie Brown and John Brown. It was suggested to have the DEO check out this area.
2. Seawall - It was stated that there was a meeting held last week with Sweetland's Aggregates Ltd. and ADC Engineering. This project is scheduled to begin by the first part of June and is dependent on the arrival of materials.
3. Light pole down by Gene Butler's. It was suggested that the DEO check into this matter to address at the next public works meeting.
4. Concerns regarding wait time for bloodwork at hospital - The Mayor stated that there will be public consultations with health care coming soon.

Councillor Abbott's Concerns:-

1. E-mail received from Deputy Fire Chief Perry Ayles regarding fire inspections. It was stated that management has requested fire inspections be completed by the Chief outside work hours or that the work be delegated to another member. The Fire Chief should only leave his responsibilities as Dump Attendant in the event of an emergency. Any other reasons for leaving the dump should be approved by management.

Councillor Rolls' Concerns:-

1. Condition of the roads in Bonavista; in particular, the road from Canaille down to Swyers'. It was stated several calls have been made regarding this issue.

Mayor Norman's Concerns:-

1. People building and demolishing without obtaining permits from Council. A discussion arose concerning a fire at Collier's Pond Road over the weekend which was set to demo the remainder of structures on a property. The Town was not aware as no permit was issued. Burning is not an appropriate means of demolition in a residential area. The owner needs to be contacted. The Town needs a review and revision of by-laws and fines should be implemented and enforced for failure to obtain permits.

Since there was no further business to be discussed, it was moved by Councillor Tinkham that the meeting be adjourned at 8:00 p.m.



Stephanie Lodge, CAO/Clerk

**Town of Bonavista  
Bills Presented for Approval  
Council Meeting  
April 11, 2022**

<b>Vendor</b>	<b>Department</b>	<b>Description</b>	<b>Amount</b>
1 Toromont Cat	S/C	Parts	720.72
2 Newfoundland Power	Streetlighting	Streetlighting	10,032.86
3 Kirk Way	Rds	Clarenville - new pickup	108.00
4 Monarch Enterprises Ltd.	Stadium	Zamboni - front end work	8,963.10
5 R&J Advertising	Office other	Come Home Year Ad	25.00
6 R&J Advertising	Office other	Protected water area ad	37.00
7 Dicks & Co	Office other	Supplies	64.37
8 Blue Oceans Satellite Systems	Rds	Vehicle surveillance	423.66
9 EMCO	w/s	Materials	1,949.83
10 Stephanie Lodge	Office other	Training - Gander	342.00
11 Richard Power	Office other	Gas tax audit	747.50
12 Orkin Canada	Sanitation	Pest control	502.55
13 Irving	w/s	fuel	638.20
14 Bell Aliant	fire	phones	300.88
15 Bell Aliant	Office	Internet	323.24
16 Vardy Villa	Sanitation	Garbage March	19,320.00
17 Cal Legrow Insurance	Office other	Credit - deletion of unit	- 1,194.65
18 Cal Legrow Insurance	Office other	New pickup	730.00
19 CPA NL	Office other	CPA Membership dues 2022	1,247.75
20 Mercer's Marine	W/S	Boots, vest, hoodie	414.32
21 Municipal Assessment Agency	Office other	2nd Quarter Fee	17,582.50
22 Chandler	Fire	Jacket	97.75
23 Foodland	Office other	Supplies	171.27
24 Raymond Guy	W/S	Deliveries	278.76
25 Parts Place	S/C	Parts	24.48
26 Dept. T&I (Gov't NL)	S/C	Snow & Ice control materials	32,446.01
27 C&C Distributors	Various	Furnace oil, diesel	2,714.62
28 GB Signs	Rds	Town crest - new truck	233.00
			<b><u>99,244.72</u></b>