



COPY

MINUTES OF MEETING

August 21, 2023 – 6:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, August 21, 2023, at 6:04 p.m. in the Council Chambers. There were seven members present; Mayor John Norman, Deputy Mayor Reg Butler and Councillors Nicole Abbott, Lindsay Phillips, and Colleen Tinkham were present in the Chambers. Councillor David Hiscock and Councillor Barry Randell joined the meeting via teleconference. CAO/Clerk Stephanie Lodge, and ECHO Crystal Fudge, were also present.

The meeting was presided over by the Mayor.

It was moved by Deputy Mayor Butler and seconded by Councillor Abbott that the agenda of the meeting held on August 21, 2023, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:- None

Adoption of minutes:-

It was moved by Councillor Tinkham and seconded by Deputy Mayor Butler that the minutes of the meeting held on July 17, 2023 be adopted as read. Motion carried unanimously.

Business arising from the minutes: -

Councillor Randell joined the meeting at 6:10 p.m.

- Water treatment – It was decided to issue a call for proposals to find possible solutions to the dirty water issue. Cleaning around the intake was discussed.

Committee Reports:-

Mayor Norman summarized topics discussed during recent meetings of Council held with Debbie Walsh (Provincial Health) Premier Andrew Furey, Assistant Deputy Minister Carol-Ann Gilliard (Tourism), and Minister John Abbott (Transportation & Infrastructure).

Administrative Notes:-

- Voting delegates for MNL Conference - It was moved by Councillor Abbott and seconded by Councillor Phillips to appoint Deputy Mayor Butler and Councillor Tinkham as voting delegates on behalf of the Town of Bonavista at the upcoming MNL conference to be held in St. John's on October 25-28, 2023. Motion carried unanimously.
- Capital Works Application: Several possible projects for the 2023 capital works application were discussed. It was decided to obtain quotes for old water tower removal, Confederation Drive water line replacement (including sidewalks), and water/sewer service to Sharpe's Lane/Rocky Drung Ext. The quotes will then be reviewed by the Public Works Committee.



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- It was decided to continue with the once-a-month Council Meeting schedule unless additional meetings are required. Committee meetings will continue between regular meetings.
- Anna Meyers with Tract Consulting will be doing sitework for the new Town Plan on September 19th-20th.
- Mockbeggar Rd/Roper Street beach slipway: It was decided to cut a section of the old seawall to allow for beach access.
- Tax sales: It was stated that the CAO/Clerk will proceed with tax collection measures on properties identified at a previous meeting.

Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Tinkham and seconded by Councillor Hiscock that these bills in the amount of \$176,786.62 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for July 2023 was reviewed, and no issues were noted.

Permits:-

- A summary of permits was presented for information/review purposes.
- Several requests for water & sewer service to accessory buildings have been received. It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler to allow water and sewer service to accessory buildings on an individual basis and with specific stipulations attached. Motion carried unanimously.
- 36 Russelltown Road: Mayor Norman left the meeting at 6:56 p.m. due to a conflict of interest. The meeting was presided over by Deputy Mayor Butler. It was moved by Councillor Randell and seconded by Councillor Tinkham to approve the permit application for 36 Russelltown Road. Motion carried unanimously. Mayor Norman returned to the meeting at 6:59 p.m. and resumed to preside over the meeting.

Correspondence:-

From	Date	Regarding	Action/Resolution
Northern Bonavista Peninsula Health Steering Committee	August 2023	Committee membership	Council was advised by Provincial Health that a Regional Health Committee already exists and therefore, participation on other committees was not necessary.
Residents of Sharpe's Lane	July 30/23	w/s services to Sharpe's Lane	A cost estimate to provide water and sewer service to Sharpe's Lane will be obtained and reviewed. Should the project fall within the Town's budget, it will be included in the MCW application.
Bonavista Peninsula Status of Women Council	July 25/23	Outdoor exercise equipment	Request to be forwarded to the Recreation Committee of Council.



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Planning Committee, Bonavista and Area Relay	July 3/23	Relay 2023	Deputy Mayor Butler will present a message at the relay on behalf of the Town. It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham to donate \$1,000.00 to the Canadian Cancer Society Bonavista and Area Relay 2023. Motion carried unanimously.
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Notice of Motions:

- Capital Works: It was moved by Councillor Hiscock and seconded by Councillor Abbott to accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated July 31, 2023, Project Number 17-GI-24-00055, "Lift Station Retrofits", with a total project value of \$1,017,464.00. Council agrees to provide the Ultimate Recipient share value of \$184,534.00 in funding for this project and authorizes the Mayor and Chief Administrative Officer/Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Bonavista. Motion carried unanimously.

Councillors' Concerns:-

Mayor Norman's concerns:-

1. Update on RCMP – CAO to reach out to Staff Sergeant, District Commander to arrange a meeting.
2. Sidewalks update – CAO to check with DEO to confirm replacement of brick will start this season. Mayor Norman stated there is gravel and grass growing around the new fence that needs to be maintained.
3. Fireworks – Mayor Norman stated the length and quality of the fireworks show has decreased from prior years. CAO inquired with Fireworks FX. The cost of fireworks has increased by 30% from 2019-2022. Mayor Norman suggested the fireworks budget be revisited next year.
4. Christmas 2023 – Mayor Norman discussed the plan to increase activity on Church Street during Christmas this year and that outside workers will be needed to help with preparations.

Councillor Hiscock's concerns:-

1. UMC meeting held in Bonavista – 18 out of 23 municipalities attended the Urban Municipalities Committee meeting August 18/19. The event was very successful. Councillor Hiscock commented on Mayor Norman's presentation which focused on the Town's revitalization efforts and Bonavista's "sense of place".

Councillor Tinkham's concerns:-

1. Marketing the Town of Bonavista – Councillor Tinkham shared concern regarding negative comments towards the Town and its Council, specifically on social media. It was suggested we increase weekly communication and start putting out positive messages of what the Town is working on. Councillor Abbott has started to compile a list of what the Town has to offer. Mayor Norman suggested a promotional package/video and perhaps reaching out to ACOA for funding.



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2. Old Days Pond Boardwalk – Grass is growing over the boardwalk by the Pentecostal Church. This will be communicated to AEC workers.
3. Harbour Fest update – Councillor Tinkham gave an update of the festival and its current sponsors.

Councillor Phillips' concerns:-

1. Hawkins Lane – This road needs repairs. Will be passed to DEO.
2. Town Facebook Page – It was stated that inappropriate or slanderous comments are removed from the Town's page as soon as office staff or ECHO are made aware of the comment.
3. Signage on Town fence - A discussion arose regarding the town's signage regulations.
4. Councillor Phillips questioned why the Pentecostal Minister was not scheduled for a meeting with Council. It was stated that a meeting request was not received and that it must be in writing and must state the purpose for the meeting.
5. BBQ hut – Councillor Phillips questioned if the work on the hut is finished. It was stated one side is complete and the contractor is waiting on materials to finish the roof. Director of Recreation will provide an update at the next Recreation meeting.
6. Fencing permit– Councillor Phillips questioned why the fence must be so far back from the road. It was stated all permits are reviewed and must comply with the Town's regulations. The Town was not aware of any issues with the permit in question.

Deputy Mayor Butler's concerns:-

1. Collection of Electronics at the Dump - It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham to donate all money collected from this program to the Fire Department. Motion carried unanimously.
2. 63A Riverstyx Road – It was stated this is on the list to be completed.
3. RV Campers at Municipal Park – Deputy Mayor Butler suggested we revisit the idea of charging a small fee for RV overnight parking at the Municipal Park. It was decided to pass this to the Tourism Committee and to incorporate it into the new Town Plan.
4. Ross Ways' Curb and Gutter – It was stated this is on the list to be completed.

Councillor Abbott's concerns: -

1. Road Signs – Councillor Abbott requested we install "Long Drung" and "Long Beach Road" signs so that these roads are better defined.

Councillor Randell:

1. Ryan Premises – Councillor Randell discussed the dilapidated state of these National Historic Site buildings. Mayor Norman stated Parks Canada has communicated that this work is included in their capital works budget as a main priority.
2. Councillor Randell discussed the recent changes in EI qualification criteria for the region outside of St. John's and the impact this will have on seasonal workers. It was decided to send a letter to Members of Parliament to advocate for change on behalf of the Bonavista Peninsula.



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Since there was no further business to be discussed, it was moved by Councillor Tinkham that the meeting be adjourned at 8:13 p.m.

A handwritten signature in blue ink that reads 'Stephanie Lodge'. The signature is written in a cursive style and is followed by a horizontal line.

Stephanie Lodge, CAO/Clerk