



COPY

MINUTES OF MEETING

SEPTEMBER 26, 2022 – 6:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, September 26, 2022, at 6:00 p.m. in the Council Chambers. There were six members present; Mayor John Norman, Deputy Mayor Reg Butler, and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips and Colleen Tinkham were present in the Chambers. CAO/Clerk Stephanie Lodge and Youth Representative Noah Butt was also present.

The meeting was presided over by the Mayor and opened with a prayer.

It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler that the agenda of the meeting held on September 26, 2022, be adopted as read with an amendment to include correspondence from Ms. Davina Noble. Motion carried unanimously.

Delegations/Proclamations/Presentations:- None

Adoption of minutes:-

It was moved by Councillor Tinkham and seconded by Councillor Hiscock that the minutes of the meeting held on August 29, 2022 and the special meeting held on September 21, 2022 be adopted as read. Motion carried unanimously.

Business arising from the minutes:-

- Rolling Cove Road – It was decided to discuss the status of re-opening the road with the DEO.
- Councillor Tinkham provided an update of the meeting with the RCMP.

Committee Reports:- None

Administrative Notes:-

1. Mandatory training for Councillors and Staff: Under the new Municipal Conduct Act, there is mandatory training for councillors and senior staff. CAO will reach out to Councillors to arrange registration.

Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Tinkham and seconded by Councillor Hiscock that these bills in the amount of \$90,276.14 be paid. Motion carried unanimously.



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2. The Cabot Stadium Statement of Income and Expenses for August and September 2022 was reviewed, and no issues were noted.
3. It was moved by Councillor Tinkham and seconded by Deputy Mayor Butler that 2017-2021 poll tax for Vickie Sweetland be written off as she did not reside in Bonavista during this time. Motion carried unanimously.

Permits:-

A summary of permits was presented for information/review purposes.

- 16-20 Phillips Lane proposal – A proposal to build 2 residential units on this lot was received, however the total lot size is just below the required regulation by 34m². It was decided to allow this development.
- Permit application for U-Haul business 23-25 Rolling Cove Road - It was stated that the land identified in this proposal is in a residential/mixed use zone. This type of business should be conducted in a commercial zone, therefore permit denied.

Correspondence:-

| From | Date | Regarding | Action/Resolution |
|---------------------------------|----------------|---|--|
| Saltwater Community Association | Sept. 2, 2022 | Follow-up letter for proposed Farmer's Market at Old Day's Pond building. | Support not granted due to zoning restrictions – an indoor market is not a permitted or discretionary use in a residential zone. Council stated concerns regarding the intent for this building and how it is no longer being used as a Food Hamper Distribution Centre as stated in the MOU. Proper permits and Service NL approvals must be in place before a change in use of the building. |
| Saltwater Community Association | Sept. 1, 2022 | 7-25 Old Days Pond Road update | N/A |
| Municipal Assessment Agency | Sept. 22, 2022 | Update on MAA | N/A |
| Dene Holmes | Sept. 14, 2022 | Fence repairs 5-11 Ackermans Lane | The Town of Bonavista does not offer reimbursement of expenses incurred. This situation would require an assessment of the damages by the Public Works Department. |
| Davina Noble | Sept. 26, 2022 | 30 Alexander Rd. thoroughfare | It was decided that parking in the throughfare is prohibited, but parking on the side of the road is permitted as long as it is not blocking access. The right of way is approved for ATV use so cannot erect pedestrian only sign. |



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Notice of Motions:

- Voting delegates for MNL Conference - It was moved by Councillor Abbott and seconded by Deputy Mayor Butler to appoint Councillor Phillips and Councillor Hiscock as voting delegates on behalf of the Town of Bonavista at the upcoming MNL conference to be held in Gander on November 2-5, 2022. Motion carried unanimously.
- Designation of 36 Russelltown Road as Municipal Heritage Structure – It was moved by Councillor Hiscock and seconded by Councillor Tinkham to designate 36 Russelltown Road as a Municipal Heritage Structure under the Town of Bonavista Heritage By-Law. Motion carried unanimously.

Councillors' Concerns:-

Councillor Hiscock's concerns:- None

Councillor Tinkham's concerns:- None

Councillor Phillips' concerns:-

1. Church Street fence – Councillor Phillips questioned what was being done with the old fence pickets on Church Street. It was stated we could use these for maintenance of new fence. It was decided to check with DEO.
2. Paving under Capital Works – Councillor Phillips questioned what happened to the asphalt that was taken up. It was decided to check with DEO.

Mayor Norman's concerns:-

1. Eastern Health – Mayor Norman provided an update; Eastern Health has made a commitment for no more patient diversions going forward. Virtual care will only be used if absolutely necessary and for emergency situations. A discussion arose concerning the Health Care Vigil that was planned to take place this week at the Bonavista Hospital and the concerns raised by the Health Minister regarding the vigil.

Councillor Abbott's concerns:-

1. Parking on Ryans Hill Road (Art Studio) – Parking continues to be a problem in this area. CAO stated she has made several requests to Dept. of Transportation without any response.
2. Recreation – A pre-Halloween event is being planned with Provincial Historic Sites to take place on October 7. It was agreed to allow the Recreation Committee to purchase small prizes for this event.



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Deputy Mayor Butler's concerns:-

1. Jim Maloney requested to put a bench on the Cape along the trail – It was agreed to have Mr. Maloney work with ECHO Crystal Fudge on the placement of this memorial bench.

Youth Representative Noah's concerns:-

1. Skate sharpening at stadium is down. CAO stated this is being worked on and should be operational soon.

Since there was no further business to be discussed, it was moved by Deputy Mayor Butler that the meeting be adjourned at 8:00 p.m.

Stephanie Lodge

Stephanie Lodge, CAO/Clerk

Town of Bonavista
Bills Presented for Approval
Council Meeting

| | Vendor | Department | Description | Amount |
|----|----------------------------------|------------------|--|-----------|
| 1 | Sandra O'Connor (walmart) | Museum | Reimbursement - Canada day supplies | 22.48 |
| 2 | Virtus | Town Hall | Supply/install eavestrough | 2,627.75 |
| 3 | Xplornet | Fire | Internet | 121.89 |
| 4 | Staples | Fire | Microsoft Office | 160.99 |
| 5 | Staples | Museum | Microsoft Office | 160.99 |
| 6 | Big Erics | Office other | Paper towels, toilet paper | 397.96 |
| 7 | Canadian Tire | Rds | Tools | 172.49 |
| 8 | Baccalieu Sod Farms | Recreation | Sods for dog park | 3,680.00 |
| 9 | Safety Source Fire | Fire | Boots x2 | 839.50 |
| 10 | Orkin | Legacy | Pest Control | 186.88 |
| 11 | Telus | Office other | Phones | 851.63 |
| 12 | Telus | Office other | Cell Phones | 551.30 |
| 13 | R&J Advertising | Office other | Office closure | 25.00 |
| 14 | Toromont | Sanitation | Shoes, nuts bolts | 1,028.38 |
| 15 | Fire House Service and Supply | Rds | Fit Testing - 12 employees | 816.50 |
| 16 | Thomas Coffey Technical Services | Fire | Annual pump test and service | 2,704.74 |
| 17 | Fire House Service and Supply | Fire | Test ground ladders | 603.75 |
| 18 | NL Power | Streetlighting | Streetlighting | 9,977.57 |
| 19 | Air Liquide | W/S | Annual cylinder lease | 1,533.79 |
| 20 | Raymond Guy & Sons | W/S | Cylinder delivery | 499.62 |
| 21 | Shirran's Transportation | Rds | Deliveries May-Jul | 125.00 |
| 22 | Foodland | Fire | Toilet Paper | 17.24 |
| 23 | Orkin | Sanitation | Pest Control | 551.83 |
| 24 | Toromont | Sanitation | Excavator parts | 343.44 |
| 25 | Foodland | Office other | Supplies, staff party | 199.15 |
| 26 | Eastlink | Office other | Internet | 333.39 |
| 27 | Battlefield | Sanitation | Pallet jack | 684.25 |
| 28 | Battlefield | Rds | Tape measure | 57.44 |
| 29 | Toromont | Sanitation | Nuts, bolts | 75.07 |
| 30 | Toromont | Sanitation | Nuts, bolts | 297.34 |
| 31 | JT Swyers | Various | Tools, supplies, materials | 4,315.31 |
| 32 | Durdles Building Centre | Sanitation | Insecticide, Lime | 23.47 |
| 33 | Durdles Building Centre | Rds | Cement | 133.52 |
| 34 | Durdles Building Centre | Recreation | Lime - Municipal Park | 65.48 |
| 35 | Bell Aliant | Office | Phones | 323.24 |
| 36 | Bell Aliant | Fire | Phones | 211.22 |
| 37 | Bell Aliant | Museum | Phones | 112.36 |
| 38 | Biomaxx | W/S | 3rd quarter sampling/maintenance | 3,668.50 |
| 39 | C&C Distributors | Office | Furnace insurance | 264.44 |
| 40 | C&C Distributors | Various | Diesel, oil | 7,462.27 |
| 41 | Dicks & Co. | Office | Supplies | 220.09 |
| 42 | Ellis Gas & Convenience | Fire | Gas | 47.89 |
| 43 | Irving Oil | W/S | Gas | 808.83 |
| 44 | Durdles Building Centre | Fire | Supplies | 71.00 |
| 45 | Parts Place | W/S, office, rds | Parts, supplies | 926.39 |
| 46 | Toromont | Sanitation | Excavator parts | 385.64 |
| 47 | RFS Canada | Office | Copier lease | 408.47 |
| 48 | Avalon Hydraulics | rds | hoses | 141.56 |
| 49 | SkyHawk | Rds | Vehicle Surveillance | 423.66 |
| 50 | Toromont | Sanitation | Excavator parts | 455.96 |
| 51 | Toromont | Sanitation | Excavator parts | 308.66 |
| 52 | EC Boone | Rds | Street Signs | 292.10 |
| 53 | Canadian Public Works Assoc. | Rds | Fall 2022 conference registration (Kirk) | 150.00 |
| 54 | Credit Recovery | Office other | Collections | 1,298.88 |
| 55 | PMA | Office other | 2022 Fall Forum - Stephanie | 339.25 |
| 56 | Brenntag | w/s | Soda ash | 4,151.50 |
| 57 | Paint Shop | Sanitation | Paint | 36.32 |
| 58 | Toromont | Rds | Parts | 575.89 |
| 59 | Vardy Villa | Sanitation | August Garbage Collection | 19,230.00 |
| 60 | Bonavista Flowers & Gifts | Rds | Summer planting, trees, shrubs, cleanup/labour | 7,541.93 |
| 61 | Bonavista Flowers & Gifts | Office other | Funeral arrangements - Calv Rolls, Hazel White | 121.90 |
| 62 | NL Power | Various | Light bill | 6,044.05 |
| 63 | Marsh's Taxi | Rds | Delivery | 46.00 |
| 64 | Marsh's Taxi | Fire | Delivery | 23.00 |

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