



MINUTES OF MEETING

October 16, 2023 – 6:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, October 16, 2023, at 6:02 p.m. in the Council Chambers. There were six members present; Deputy Mayor Reg Butler and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, and Colleen Tinkham were present in the Chambers. Mayor John Norman joined the meeting via videoconference. CAO/Clerk Stephanie Lodge, ECHO Crystal Fudge, and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor.

It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham that the agenda of the meeting held on October 16, 2023, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:- None

Adoption of minutes:-

It was moved by Councillor Tinkham and seconded by Councillor Hiscock that the minutes of the meeting held on September 18, 2023 be adopted as read. Motion carried unanimously.

Business arising from the minutes: -

- Bonavista Peninsula Status of Women Council – Councillor Tinkham and Councillor Abbott met with the organization to clarify issues and obtain further information about their request for support. Both Councillors agreed that the meeting went well, however, after receiving further correspondence from the organization, Council decided that support cannot be given at this time.
- Halloween party – Councillor Abbott stated the Halloween party hosted by Provincial Historic Sites was a success and thanked members of the Recreation Committee for volunteering at the event.

Committee Reports:-

Recreation Committee Meeting– Presented by Councillor Abbott (see attached minutes)

Stadium coverage – it was decided to post a job ad for an arena attendant (casual/call-in), to ensure the stadium has adequate staff coverage during the season.

Sound System - It was agreed to obtain 3 quotes for a new sound system if the Town's funding applications for the system are not successful.

Council for the Status of Women – It was decided to find out the deadline for the application for the exercise equipment.

All recommendations presented in the report were agreed upon by Council.



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Administrative Notes:-

- Water treatment study: Before moving forward with treatment options, the Department of Environment and Climate Change will require a review of the existing water supply. It was decided to explore funding options for this study.
- Christmas 2023 – Mayor Norman and ECHO provided a summary of the plan for the Town to celebrate Christmas 2023. Lights and wreaths will be purchased to decorate areas of Church Street and various community activities and events are being planned.

Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Hiscock and seconded by Councillor Phillips that these bills in the amount of \$485,587.67 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for September 2023 and year-to-date 2023 were reviewed, and no issues were noted.
3. Poll tax write-off: It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to write-off 2022 poll taxes for Janelle Adams in the amount of \$100.00 as she was only employed for part of the year. Motion carried unanimously.
4. Snow bucket options: 3 quotes were obtained for the purchase of a new snow bucket:

Toromont CAT \$15,990.00

Madsen Construction \$16,900.00

Atlantic Trailer/Tractor \$17,900.00

All quotes are subject to H.S.T.

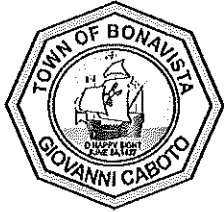
It was moved by Councillor Hiscock and seconded by Councillor Phillips to purchase a light material bucket from Toromont CAT in the amount of \$15,990.00 plus H.S.T. Motion carried unanimously.

Permits:-

- A summary of permits was presented for information/review purposes.
- 14 Butler Crescent – appropriate clearance for the proposed patio cannot be met, however it does not affect the walking path easement and does not border private property. It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to approve the permit application for 14 Butler Crescent. Motion carried unanimously.

Correspondence:-

From	Date	Regarding	Action/Resolution
Kids Eat Smart Foundation	Sept. 14, 2023	November 8, 2023 Radiothon	It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to donate \$500.00 to the Kids Eat Smart



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			Radiothon to be designated to Discovery Collegiate. Motion carried unanimously.
Ronald McDonald House	Oct. 4, 2023	Donation	It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to donate \$500.00 to the Ronald McDonald House Charity. Motion carried unanimously.

Notice of Motions:

- None

Councillors' Concerns:-

Deputy Mayor Butler's concerns:-

1. 16-20 Moses Point Road – Complaint regarding dirty water. A flushing hydrant will be used to correct the issue in the spring.
2. Cancer Relay – Deputy Mayor Butler stated that the cancer relay was a great success, raising over \$81,000.00.
3. Harbour Fall Fest – Deputy Mayor Butler commended Councillor Tinkham and her team for an excellent job on the first Harbour Fall Festival. It was well organized and a great event for the community. Councillor Tinkham acknowledged the tremendous amount of community support and thanked Deputy Mayor Butler for his commitment to volunteering at the event.
4. Saints Lane – A request to widen Saints Lane was received. It was stated that when this was previously investigated, it was decided not to proceed with the work due to the uncertain and significant cost of the project. Councillor Hiscock suggested reaching out to Engineers to determine the best way to do this work without damage to the property.
5. Red Cove Lane – Deputy Mayor Butler questioned why short-term rentals are not permitted on roads with less than 10 houses. It was stated that the regulation does not permit this. Councillor Hiscock suggested discussing the issue at the next town plan meeting.

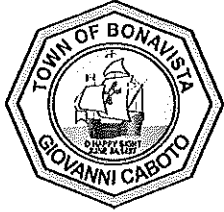
Councillor Abbott's concerns: -

1. Wells' Road – Councillor Abbott shared concerns that the wetland at Well's Road is being filled in which can cause environmental and water issues. It was decided for management to contact the contractor to discuss intentions as well as the environmental, safety, and zoning issues that this practice creates.

Councillor Phillips:

1. Hawkin's Lane – This road needs repairs. It was stated this was previously passed to the DEO who prioritizes road repairs throughout the community. It was decided to see where this lane is on the list and if repairs cannot be done this year, to consider using gas tax money to do work on smaller roads like Hawkin's Lane.

Councillor Tinkham's concerns:-



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1. Stop sign at the intersection of Roper Street and Mockbeggar Road – It was stated a lot of people run this stop sign. This will be passed to the DEO for a solution.
2. Welcome to Bonavista sign – Mayor Norman has spread lupin seeds around the area.

Councillor Hiscock's concerns:-

1. Roll's Hill – Councillor Hiscock suggested adding Roll's Hill to the list of smaller roads to repair using gas tax funds.

Mayor Norman's concerns:-

1. YMCA update – Mayor Norman stated that renovations to the gym are in its final phase and equipment delivery is scheduled for January 2024.
2. Housing development – Mayor Norman stated that Bulldog Construction has begun clearing and preparing the land on Beaver Pond Road for a multi-unit housing development.
3. Doctor recruitment – Mayor Norman provided an update on doctor recruitment initiatives he has recently been involved with on behalf of the Town. One contract is currently in its final draft and is under review. Mayor Norman discussed the negative impact the Health Care Rallies have on doctor recruitment and the importance of understanding that Government has offered a competitive compensation package for Doctors wishing to practice at the Bonavista Hospital. Recruitment of Nurse Practitioners is ongoing.
4. Municipally owned land – Complaints have been sent to Municipal Affairs regarding the Town giving away and/or selling municipally owned land. This will affect several important transactions such as the most recent transfer of land on Adam Parly Drive, the Saltwater Building on O'Deas Pond Road, and the Town's initiatives to recruit Doctors. CAO and ECHO are working with Municipal Affairs to remedy the procedural issue.

Since there was no further business to be discussed, it was moved by Deputy Mayor Butler that the meeting be adjourned at 7:40 p.m.



Stephanie Lodge, CAO/Clerk



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RECREATION

OCTOBER 5, 2023 – 3:00 PM

A meeting of the Bonavista Town Council Recreation Committee was held on Thursday, October 5, 2023, at 3:00 p.m. in the Council Chambers. Deputy Mayor Butler, Councillor Abbott, and Councillor Tinkham were in attendance. Also present at the meeting was Stephanie Lodge, CAO, Lloyd Stagg, Director of Recreation and Community Services, and Kirk Way, Director of External Operations.

Councillor Abbott called the meeting to order at 3:12 p.m.

Arena Attendant – A discussion arose regarding coverage for the stadium for the current season.

Recommendation: To discuss at the next Council Meeting.

Softball Field - A discussion arose regarding the softball field needing maintenance. Councillor Abbott questioned if it would be ok if volunteers did the work since staff are too busy in the spring.

Recommendation: To write a letter to the union to ask permission.

DEO left the meeting at 3:47 p.m.

Grant Applications – Councillor Abbott gave an update on the status of submitted applications. The sound system application was denied. There has been no response on the application for a new scoreboard. In the meantime, repairs on the current scoreboard are underway.

Recommendation: To apply for the Stadium sound system under the Community Collaboration Grant.

Council for the Status of Women – A discussion arose regarding a request from the Status of Women to allow the installation of adult exercise equipment at the playground. Safety, location, and cost factors were discussed.

Recommendation: To allow the equipment to be installed at the playground, with stipulations (provide details on equipment, maintenance, and all costs to be covered by the organization).

Halloween Party – The Recreation Committee will be partnering with Provincial Historic Sites to host Halloween at the Big Store on October 6th.

Management/Councillors Concerns

Councillor Tinkham:

1. Dog park – Concerns regarding dogs being able to escape under the gate. This issue will be passed to the DEO to remedy.

Since there was no further business to be discussed, the meeting was adjourned at 3:55 p.m.

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 October 16, 2023

	Vendor	Department	Description	Amount
1	Sweetland's Aggregate	Seawall	To be reimbursed	332,289.23
2	Aguathuna Drafting & Consulting	Seawall	To be reimbursed	10,802.62
3	Kirk Way	Rds	Travel to Clarendville (tool repair)	12.00
4	Newfoundland Power	Streetlighting	Streetlighting	10,025.93
5	Blue Oceans Satellite Systems	Rds	Vehicle Surveillance	423.66
6	Irving Oil	w/s	Gas	636.75
7	Brenntag	w/s	Cylinder return	- 5,520.00
8	Young's Industrial	Stadium	Refit on compressors	22,835.06
9	Brenntag	w/s	Chlorine/cylinders	15,819.10
10	Bell Aliant	Fire	Phones	102.78
11	Fire House Service & Supply	Fire	Portable Pump	12,304.97
12	Bell Aliant	Fire	Phones	110.44
13	Bell Aliant	Museum	Phones	112.38
14	Bell Aliant	Office	Phones	358.80
15	Municipal Assessment Agency	Office other	4th Quarter fee	17,550.00
16	C&C Distributors	Various	Furnace oil, Diesel	3,578.65
17	PaintShop	Recreation	primer, rollers	129.44
18	Control Pro	w/s	Sensor/assistance	216.84
19	Toromont	Sanitation	Parts credit	- 708.54
20	Toromont	Sanitation	Part	563.16
21	Bonavista Cabs	Office	Package delivery	23.00
22	AETTNL	w/s	Professional fee	276.00
23	John Norman	Office other	Reimbursement - Physician recruitment	275.08
24	Ellis Gas & Convenience	Fire	Diesel	38.15
25	K&D Pratt	w/s	Materials	4,972.40
26	Mercer's Marine	Sanitation	Work Boots	136.79
27	Garrick Theatre	Office other	UMC - Garrick rental	1,092.50
28	First Stop Auto	Rds	Supplies	50.09
29	Meridian Engineering	Office other	MCW Applications	2,875.00
30	Mitchell Russell	Fire	Travel to Come by Chance to p/u pump	169.05
31	Thomas Coffey Technical Services	Fire	Testing, service, parts, labour	3,244.08
32	R&J Advertising	Office other	Ad	25.00
33	Dicks & Co	Office	Supplies	370.29
34	Dicks & Co	Office	Supplies	207.18
35	Credit Recovery	Office other	Collection fee	460.00
36	NL Breathing Air Inc.	Fire	Replace auto drain	3,302.79
37	Andy's Small Engine Sales & Service	Rds	Saw repair	268.49
38	K&D Pratt	Fire	SCBA Test	3,996.25
39	Saltwire	Office other	Ad - Public appeals notice	317.40
40	Modern Business Equipment	Office	Mail machine contract renewal	442.75
41	Credit Recovery	Office other	Collection fee	132.25
42	Craigs Locksmithing	Office other	Lock on door	265.59
43	Foodland	Office other	Supplies	188.36
44	Bulldog Contracting	Rds	CS Fence - (gas tax funds)	29,900.00
45	Orkin	Sanitation	Pest control	636.23

46	Bonavista Chamber of Commerce	Office other	Membership	75.00
47	East Coast Glow	Office other	Doctor recruitment	194.07
48	Orkin	Legacy	Pest control	201.83
49	Raymond Guy	w/s	Deliveries	487.92
50	Parts Place	Various	Parts	2,404.69
51	JT Swyers	Various	Supplies	1,940.13
52	Western Star	Rds	Parts	192.04
53	Waterwerks	Office other	Town map	4,600.00
54	Waterwerks	Office other	Town map courier fee	138.00
55	Marsh's Taxi	Rds	Deliveries	46.00

485,587.67