



# MINUTES OF MEETING

APRIL 17, 2023 – 4:00 PM

## **Call meeting to order/adoption of agenda:-**

A regular meeting of the Bonavista Town Council was held on Monday, April 17, 2023, at 4:00 p.m. in the Council Chambers. There were five members present; Mayor John Norman, Deputy Mayor Reg Butler and Councillors Nicole Abbott, David Hiscock, and Lindsay Phillips, were present in the Chambers. CAO/Clerk Stephanie Lodge, DEO Kirk Way and ECHO Crystal Fudge were also present.

The meeting was presided over by the Mayor.

It was moved by Councillor Hiscock and seconded by Councillor Abbott that the agenda of the meeting held on April 17, 2023, be adopted with the following amendments: remove the delegation, remove 25 Campbell Street under “Permits”, add Staffing Discussion under “Administrative Notes” and add Discretionary Use Comments under “Permits”. Motion carried unanimously.

## **Delegations/Proclamations/Presentations:-** None

## **Adoption of minutes:-**

It was moved by Deputy Mayor Butler and seconded by Councillor Phillips that the minutes of the meeting held on March 22, 2023 and March 27, 2023, be adopted as read. Motion carried unanimously.

## **Business arising from the minutes: -**

- Health update: Mayor Norman stated he will have more information after his meeting with Premier Furey this week. Contracts are currently in various stages of review and negotiation and are headed in the right direction. Mayor Norman stressed the importance for the Town to stay positive and to welcome new Physicians during this stressful time.

## **Committee Reports:-**

*Recreation Committee Meeting – Presented by Councillor Abbott (see attached minutes)*

All recommendations presented in the report were agreed upon by Council.

## **Administrative Notes:-**

- Staffing discussion: Deputy Mayor Butler left the meeting at 4:35 p.m. due to a conflict of interest and returned at 4:59 p.m.
- Youth Representative Noah Butt joined the meeting via teleconference at 5:00 p.m.
- Paving Project 17-RNC-23-00004: CAO received notification that the tender for this project closed and came in overbudget. It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to increase the Town’s contribution to Paving Project 17-RNC-23-00004 by \$77,958.41 (HST included) and complete the entire project. Motion carried unanimously.
- DEO left the meeting at 5:10 pm.



# MINUTES OF MEETING

APRIL 17, 2023 – 4:00 PM

- Ability Employment Corporation – It was decided to request a May 8, 2023 start date.
- Firetruck – It was stated the new Fire Fighting Vehicle has been ordered and the pre-construction meeting occurred last week.

## Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Hiscock and seconded by Councillor Abbott that these bills in the amount of \$147,322.85 be paid. Motion carried unanimously.
2. The Cabot Stadium Statement of Income and Expenses for March 2023 was reviewed, and no issues were noted. Councillor Hiscock requested a year-to-date summary.

## Permits:-

- A summary of permits was presented for information/review purposes.
- Business applications were received seeking Council's permission to operate short-term rental accommodations at 131 Red Point Road and 142-144 Red Point Road. These properties are situated in a Residential Zone and a short-term rental is permitted as a discretionary use. Discretionary use notices were advertised with one representation for each property being received by the advertised deadline. The concern was addressed by ECHO and reviewed by Council. It was decided to approve the applications with the condition that the businesses meet the off-street parking requirements as per the Development Regulations. Parking spaces should be identifiable.

## Correspondence:-

From	Date	Regarding	Action/Resolution
Silver Wings Skating Club	April, 2023	Ice rental donation	It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to donate 10 hours of ice time to Silver Wings Skating Club. Motion carried unanimously.

**Notice of Motions:** None

## **Councillors' Concerns:-**

Councillor Hiscock's concerns:- None

Councillor Phillips' concerns:-

1. Condition of road off Bake Pot Pond Road (Bob Russell). It was decided to obtain quotes on having this road repaired.



# MINUTES OF MEETING

**APRIL 17, 2023 – 4:00 PM**

2. Cape Shore Road – Significant drop from the paved surface and the shoulder of the road. CAO will pass the concern to the Department of TI.
3. Civic Addresses – Councilor Phillips questioned why names are not listed on the assessment roll. It was stated this is not permitted.

#### Deputy Mayor Butler's concerns:-

1. Blood collection appointments – It was stated the booking system is now centralized and wait times have increased. Mayor Norman will raise the issue at his next meeting with Eastern Health.
2. Water tower – Deputy Mayor Butler asked if there has been any update on removing the old water tower. It was stated it cannot be done under the capital works program, but that government is working to find alternative solutions.

#### Councillor Abbott's concerns:-

1. Daycare at Matthew Elementary - Mayor Norman will have an update after meeting with the Premier.

#### Mayor Norman's concerns:-

1. Housing for doctors – Eastern Health is interested in partnering with the town for land/housing options and discussions are ongoing.
2. Church Street Fence – Mayor Norman questioned when this project will be finished. It was confirmed with the contractor that work will continue when weather permits. It was also stated we should ensure several lengths of fence are kept for future maintenance.
3. Meeting with Council and Townscape Foundation regarding Bridge House – Various dates and times were discussed.
4. Mayor Norman stated he has an upcoming meeting at the Confederation Building with Premier Furey and asked Council for any topics they would like presented for discussion.
5. CNA Bonavista Campus – English as Second Language classes are going to be offered in partnership with the Chamber of Commerce.

Since there was no further business to be discussed, it was moved by Deputy Mayor Butler that the meeting be adjourned at 5:45 p.m.

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Stephanie Lodge, CAO/Clerk