



COPY

# MINUTES OF MEETING

DECEMBER 5, 2022 – 4:00 PM

## **Call meeting to order/adoption of agenda:-**

A regular meeting of the Bonavista Town Council was held on Monday, December 5, 2022, at 4:00 p.m. in the Council Chambers. There were six members present; Deputy Mayor Reg Butler and Councillors David Hiscock, Lindsay Phillips and Barry Randell were present in the Chambers. Mayor John Norman and Councillor Nicole Abbott joined the meeting via videoconference. CAO/Clerk Stephanie Lodge and ECHO Crystal Fudge were also present.

The meeting was presided over by the Mayor and opened with a prayer.

It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock that the agenda of the meeting held on December 5, 2022, be adopted as read. Motion carried unanimously.

**Delegations/Proclamations/Presentations:-** None.

## **Adoption of minutes:-**

It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock that the minutes of the meeting held on November 21, 2022 and the special meeting held on November 29, 2022 be adopted as read. Motion carried unanimously.

## **Business arising from the minutes:-**

Wetland infilling – ECHO stated that Water Resources Management requires a permit for any development within 15 meters of a wetland. It was agreed to draft a wetland policy that will coincide with the regulations of the provincial government.

**Committee Reports:-** None

## **Administrative Notes:-**

1. Accommodations freeze: A discussion arose regarding the shortage of housing in Town and the conversion of long-term rentals into short-term which adds to the problem. It was agreed to have a lawyer draft accommodations regulations for Council to review.

## **Finances:-**

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock that these bills in the amount of \$42,865.06 be paid. Motion carried unanimously.



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2. The Cabot Stadium Statement of Income and Expenses for November 2022 was reviewed, and no issues were noted.

## Permits:-

- A summary of permits was presented for information/review purposes.

## Correspondence:-

| From                     | Date          | Regarding  | Action/Resolution  |
|--------------------------|---------------|--|--|
| BayNET                   | Nov. 29, 2022 | Delegation request – new space                     | Council will meet with BAYNet at the next Regular meeting.   |
| Jordan Lawrence          | Nov. 27, 2022 | Delegation request – Monument to indigenous people | The Town is currently seeking funding to reinstate the memorial monument on White Rock. Once this is complete, additional funding opportunities and ideas for potential monuments can be explored.   |
| Discovery Collegiate     | Nov. 23, 2022 | Scholarship fund contribution                      | It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to contribute \$1,000.00 to the Discovery Collegiate Scholarship Fund. Motion carried unanimously.  |
| MAA                      | Nov. 21, 2022 | Update on MAA                                      | N/A  |
| Discovery Global Geopark | Nov. 24, 2022 | Contribution request                               | Councillor Randell declared a conflict of interest and left the meeting at 5:01 p.m. It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler to donate \$3,000.00 to the Discovery Global Geopark. Motion carried unanimously. Councillor Randell returned at 5:03 p.m. |
| Food bank                | N/A           | Thank you note                                     | N/A  |
| Lion's Club              | Dec. 1, 2022  | Delegation request – church street fence           | It was agreed to set up a meeting with the Tourism Committee and the Lion's Club to discuss the Church Street Fence.   |

## Notice of Motions:

The Councillor and Municipal Official Codes of Conduct were discussed. Council will review and adopt at the next Regular Meeting.

## Councillors' Concerns:-

### Mayor Norman's concerns:-

1. Health Care – Mayor Norman has resigned from the Health Advisory Board as he feels it will be more beneficial to work directly with Premier Furey and Minister Osborne on the current health care situation. CAO will set up a meeting ASAP.



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Deputy Mayor Butler's concerns:-

1. Cribbing – Deputy Mayor Butler noticed some sticks are coming off the old cribbing due to the strong sea surges.
2. Deputy Mayor Butler extended an invite to Youth Representative, Noah to the Council/Staff Christmas Dinner.

Councillor Randell's concerns

1. Cribbing – Councillor Randell stated there is a new Climate Change Federal Funding Program. CAO will reach out to Churence Rogers, MP for more information.
2. Siding blowing off house on Church Street – Owner has been notified.

Councillor Phillips' concerns:- None

Youth Representative Noah Butt:- None

Councillor Hiscock's concerns:- None

Councillor Abbott's concerns:- None

Since there was no further business to be discussed, it was moved by Councillor Randell that the meeting be adjourned at 5:27 p.m.

Stephanie Lodge, CAO/Clerk



**Town of Bonavista**  
**Bills Presented for Approval**  
**Council Meeting**  
**December 5, 2022**

|    | Vendor                        | Department      | Description                                   | Amount    |
|----|-------------------------------|-----------------|---|-----------|
| 1  | PK's Restaurant               | W/S             | Meals for overtime workers (main water break) | 126.15    |
| 2  | J1 Contracting                | Rds             | Asphalt                                       | 2,587.50  |
| 3  | Mercer's Marine               | Rds             | Jacket  | 244.33    |
| 4  | Mercer's Marine               | Rds             | Boots, vest                                   | 372.34    |
| 5  | Credit Recovery               | Office other    | Collection fee                                | 244.50    |
| 6  | First Stop Auto Ltd.          | Rds             | Parts/Supplies                                | 466.54    |
| 7  | R&J Advertising               | Office other    | CEEP ad                                       | 37.00     |
| 8  | EnviroMed                     | Fire            | Gas detector and case                         | 2,419.35  |
| 9  | Mercer's Marine               | Dump, WS, Stad. | Boots, coveralls, parkas                      | 1,143.24  |
| 10 | Orkin                         | Sanitation      | Pest Control                                  | 551.83    |
| 11 | Sansom                        | Office, W/S     | Annual generator service                      | 1,220.80  |
| 12 | NL Power                      | Various         | Light bill                                    | 6,545.90  |
| 13 | Wolseley                      | W/S             | Parts/Supplies                                | 633.97    |
| 14 | Wolseley                      | W/S             | Parts/Supplies                                | 656.27    |
| 15 | Wolseley                      | W/S             | Parts/Supplies                                | 53.58     |
| 16 | PharmaChoice                  | S/C             | Snowbrush                                     | 26.44     |
| 17 | PaintShop                     | Office other    | Supplies for xmas parade float                | 124.00    |
| 18 | NL Power                      | Streetlighting  | Streetlighting                                | 10,034.41 |
| 19 | Coastal Paving                | Rds             | Asphalt                                       | 1,449.00  |
| 20 | Blue Oceans Satellite Systems | Rds             | Vehicle surveillance                          | 423.66    |
| 21 | Royal Canadian Legion         | Office other    | Veterans Service Recognition Book             | 465.00    |
| 22 | Xylem                         | W/S             | Check pump                                    | 294.40    |
| 23 | Dicks & Co                    | Office supplies | Supplies                                      | 22.98     |
| 24 | Aguathuna Co.                 | Seawall         | Seawall - to be reimbursed                    | 9,185.62  |
| 25 | Aguathuna Co.                 | Seawall         | Seawall - to be reimbursed                    | 3,536.25  |

**42,865.06**