



COPY

MINUTES OF MEETING

February 19, 2024 – 4:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, February 19, 2024, at 4:05 p.m. in the Council Chambers. There were seven members present; Mayor John Norman, Deputy Mayor Reg Butler and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, and Barry Randell were present in the Chambers. Councillor Colleen Tinkham joined the meeting via teleconference. CAO/Clerk Stephanie Lodge, ECHO Crystal Fudge, and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor.

It was moved by Councillor Randell and seconded by Deputy Mayor Butler that the agenda of the meeting held on February 19, 2024, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:- Mayor Norman proclaimed the month of February 2024 to be violence prevention month.

Adoption of minutes:-

It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock that the minutes of the meeting held on January 15, 2024 be adopted as read. Motion carried unanimously.

Business arising from the minutes: -

- CAO to request a meeting with Minister Abbott and MHA Craig Parfy to discuss the condition of provincial roads throughout the community.

Committee Reports:- None

Administrative Notes:-

- Cruise Ship Update – It was decided to arrange a meeting with Small Craft Harbours to discuss the challenges the Town has faced with The Harbour Authority when working towards attracting cruise ships to Bonavista Harbour.
- Water Intake – Water & Sewer Maintenance staff recorded a video of the water intake to determine if there was any buildup around the screen that would cause discolored water. It was determined the screen was clean and there was no buildup of mud/dirt. The next step is to issue an RFP for a water quality study.
- Cost estimates were reviewed for the widening of Saint's Lane (\$30,000) and installing new water & sewer on Rocky Drung extension (\$350,000).



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Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler that these bills in the amount of \$105,280.26 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for January was reviewed, and no issues were noted.

Councillor Abbott left the meeting at 4:47 p.m.

3. It was moved by Councillor Hiscock and seconded by Councillor Randell to write off the following poll tax amounts:

Gill Singh	\$600.00 (2021 & 2022)
Amninder Singh	\$600.00 (2021 & 2022)
Gupreet Chang Singh	\$600.00 (2021 & 2022)
Daisy Templeman	\$300.00 (2021)
Kevin Templeman	\$300.00 (2021)

Motion carried unanimously.

Councillor Abbott returned to the meeting at 4:49 p.m.

Permits:-

- A summary of permits was presented for information/review purposes.
- Permit Application (sea-can storage container) – A discussion arose around allowing sea-cans in residential areas for storage. It was agreed that sea-cans should be used in commercial areas and should be inspected by ServiceNL. Mayor Norman asked for a motion, no motion was made, therefore the permit application was not approved.
- Request for an amendment to municipal plan – A request to amend the zone located at 7-25 Old Days Pond Road from “open space” to “light commercial” was reviewed. A discussion arose regarding the intended use for this area. As per a discussion with the Town Planner, this rezone would not be in the best interest of the community. Mayor Norman asked for a motion. A motion was not made, therefore the permit application was not approved.

Correspondence:-

From	Date	Regarding	Action/Resolution
Saltwater Community Association	Jan. 30, 2024	MOU	The MOU does not bind the Town to transfer title of the land to this organization as per Section 201 of the Municipalities Act. As per Legal Counsel, a license to occupy should be drafted for any organization that is using town land.
William Skiffington	Jan. 20, 2024	Skiffington’s Lane Brook	DEO to follow-up
Bonavista Historic Townscape	Feb. 2, 2024	Public Building Tenants	N/A
BAYNet Inc.	Feb. 9, 2024	Public Building Tenant	This issue has since been resolved. No action necessary.



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Chris Griffin – Association for New Canadians	Jan. 25, 2024	Letter of support	A new letter of support policy is being drafted; therefore this request will be considered once the policy is adopted.
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Notice of Motions:

- None

Councillors' Concerns:-

Mayor Norman's concerns:-

1. College of the North Atlantic – Mayor Norman gave an update on the Bonavista Campus with respect to current enrollment, programming and future plans.
2. Childcare at Discovery Collegiate – CAO to contact the Ministers' office for an update on this program.
3. Bank update – The Committee has meetings scheduled with credit unions. A proposal will be submitted to Scotiabank for ownership of the building.
4. Parking at the Wellness Centre – More spaces will need to be created along Alexander Street once the gym opens.

Councillor Randell's concerns:-

1. Dogs on the Old Days Pond Boardwalk – A new sign will be erected as well as an ad on cable.
2. Cold patch on Church Street – DEO to contact Department of Transportation to request this.

Councillor Abbott's concerns: -

1. Scoreboard – It was stated a CIP application will be done for gas tax funding.
2. Minor Hockey Provincials – Bonavista will be hosting Female and U18 provincial tournaments this year.
3. Pickleball – Councillor Abbott will be setting up a community survey to gauge interest in pickleball and/or volleyball at Matthew Elementary.

Youth Representative Noah

1. Noah stated the Salvation Army Church and the Pentecostal Church have indoor basketball courts that are available for rental.

Deputy Mayor Butler's concerns:-

1. Canada Post grant – Deputy Mayor Butler stated this is a good opportunity for organizations to avail of.
2. Oz FM radio station – It was stated this station was shut down due to expensive repairs needed to the tower.

Councillor Phillips' Concerns:-

1. Snowclearing - Small roads not being plowed. DEO will follow-up.



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2. Speed of salt truck – salt/sand going up in snowbanks due to speed of the pickup truck. DEO will follow-up.

Councillor Tinkham's concerns:-

1. Concern regarding snowmobiles using water supply to access trails – More signage will be erected, as well as notices on facebook and cable to provide education to the public on the danger of this practice.
2. RCMP update – There is currently no indication of the Bonavista detachment closing. Resources are being allocated to ensure the detachment has adequate coverage.
3. Golden Heights Manor Birthday Party – Councillor Tinkham attended on behalf of Council. It went well and Council's support was much appreciated.
4. Subcommittees – Councillor Tinkham suggested organizing subcommittees of Council for members of the public who wish to volunteer.

Councillor Hiscock's concerns:-

1. Generator at pumphouse – It was decided to obtain quotes for a new generator at the watertower to avoid overflow during power outages.

Since there was no further business to be discussed, it was moved by Deputy Mayor Butler that the meeting be adjourned at 5:58 p.m.

Dianne Paul

SL

Stephanie Lodge, CAO/Clerk

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 February 19, 2024

	Vendor	Department	Description	Amount
1	J.T Swyers	Various	Supplies	1,747.01
2	Dicks & Co.	Office	Supplies	59.21
3	Craigs Locksmithing & Auto Glass	Fire	Service call - Garage doors	1,782.30
4	Parts for Trucks	Rds	Parts	87.17
5	Credit Recovery	Office	Collections	137.43
6	Bonavista Cabs	Fire, Rds	Deliveries	51.75
7	Craigs Locksmithing & Auto Glass	Sanitation	Lock	169.51
8	Parts for Trucks	Rds	Parts	1,954.99
9	Hospitality NL	Office other	Membership	394.13
10	Mercer's Marine	Rds	Boots	273.64
11	Craig Clarke	Fire	Reimbursement - Professional liability	97.75
12	Brenntag Canada	w/s	Soda ash	7,391.63
13	Dicks & Co.	Office	Supplies	97.16
14	GB Signs	Office other	Fingerboards	161.00
15	Boyce Tech	Office	Desktop computer front office	3,907.68
16	Mills Pittman Twyne	Office other	Professional fee	1,075.25
17	Toromont	Rds	Parts	286.32
18	Toromont	Rds	Parts	21.00
19	NL Power	Various	Electricity	10,693.45
20	Toromont	Rds	Parts	467.11
21	JT Swyers	Various	Supplies	1,747.01
22	Dicks & Co.	Stadium	Bulletin Board	59.21
23	Boyce Tech	Office	Front office computer	3,907.68
24	Ellis Gas & Convenience	Fire	Gas	64.81
25	NL Power	Streetlighting	Streetlighting	9,960.79
26	Orkin Canada	Legacy	Pest Control	201.83
27	Irving	w/s	Gas	513.86
28	Telus Communications	Rds	Vehicle Surveillance	423.66
29	Fire House Service Supply	Stadium	Fit Test - new employee	252.94
30	Hetek Solutions	w/s	Gas detector	1,669.73
31	Orkin Canada	Sanitation	Pest Control	595.98
32	Toromont	Rds	Credit memo parts	286.32
33	Big Erics	Fire	Supplies	31.15
34	Survey Monkey	Office other	Survey fee	113.85
35	Delta	Office other	2023 MNL Convention	5,685.72
36	Home Depot	Office other	Town Christmas lights	1,116.70
37	Xplore	Fire	Internet	127.64
38	Big Erics	Fire	Supplies	24.04
39	Eastlink	Office	Internet	356.39
40	Tract Consulting	Office other	Town plan progress billing	3,553.50
41	NL Association Fire Services	Fire	Membership	402.50
42	Vardy Villa	Sanitation	Garbage Collection	21,160.00
43	Quadient	Office	Postage Meter	563.50
44	Brenntag Canada	w/s	Cylinder refund	5,520.00
45	Bell Aliant	Fire	Phones	100.82

46	Bell Aliant	Fire	Phones	113.86
47	Bell Aliant	Museum	Phones	77.65
48	Bell Aliant	Office	Phones	358.79
49	Crewe's Garage	Fire	Service call	57.50
50	Crewe's Garage	Rds	Vehicle Maintenance	598.72
51	C&C Distributors	Various	Oil, Diesel	9,850.17
52	K&D Pratt	w/s	Flow meter	3,128.00
53	R&J Advertising	Office other	Taxes - advertismnt	73.00
54	Raymond Guy & Sons	w/s	Delivery	401.66
55	Bonavista Cabs	Rds	Delivery	69.00
56	Foodland	Office	Supplies	244.98
57	NL Power	Various	Electricity	11,275.43
58	JT Swyers	Various	Supplies	1,349.02

105,280.26