



# DEVELOPMENT AND BUILDING APPLICATION

## TOWN OF BONAVISTA

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### OFFICE USE ONLY

Approved  Not Approved (See the last page/attached)

Fee:

Permit #:

Receipt #:

### Section 1: Applicant and Property Location

Applicant:	Property street address:
Mailing address:	
Email:	Phone #(s):
Owner (Attach proof of ownership):	

### Section 2: Project Information (-Select all that apply)

Proposed Use:  
 Residential single dwelling     Residential double dwelling     Building extension     Other: \_\_\_\_\_  
 Public/Institutional     Commercial     Industrial

Describe the proposed development/extension: \_\_\_\_\_ Estimated project cost: \_\_\_\_\_


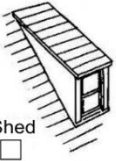
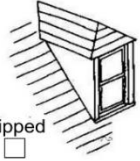
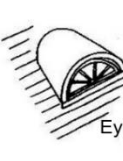
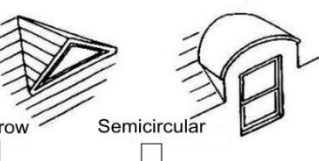
Property size: \_\_\_\_\_ Zone: What zone is the property located in? Note: Heritage guidelines or discretionary use notice may be required: \_\_\_\_\_

Who is completing the work:  
 Self     Contractor    Contractor name and contact info: \_\_\_\_\_

Building / extension dimensions:	Length:	Width:	Height:
Exterior materials and finish:	Roof sheathing (type):		How many storeys:

Window construction:  
 Wooden  
 Vinyl  
 Other: \_\_\_\_\_

Will dormers be added:  Yes     No    If yes, what style:

				
Peak <input type="checkbox"/>	Shed <input type="checkbox"/>	Hipped <input type="checkbox"/>	Eyebrow <input type="checkbox"/>	Semicircular <input type="checkbox"/>

Serving:  
 Onsite well     Onsite septic     Municipal sewer     Municipal water

Serving from:  
 Municipal road     Provincial road

Indicate if servicing is:  Existing     New     Other: \_\_\_\_\_

List of Service NL permits, or other permits or licences received/required:



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## Section 3: Requirements

1. Applicant **must** submit a neat drawing, preferably on a Surveyor's Real Property Report, indicating the dimensions of the proposed building/extension setbacks from property boundaries, distance from existing dwelling, and all other buildings. Hand-drawn scaled drawings may be accepted if all required detail is shown.
2. Provide a façade sketch of the building with all dimensions.
3. Applicant must identify if any fill material must be imported or removed. Where fill material must be removed or brought to the property to prepare the site for construction, Town staff will inspect to determine if the grading may affect adjacent properties. If grading may be an issue, the Town reserves the right to require a grading plan.

## Applicant Signature of Agreement

- Further information other than that requested on this form may be required.
- Council and/or Town Management will approve or refuse this application within 8 weeks (56 days) from the date of receipt unless an extension is agreed upon. If not, it will be considered to have been refused.
- The homeowner and/or developer/contractor must follow the National Building Code and any supplements and amendments, as the minimum development standard and the onus for compliance with the National Building Code standards is placed on the owner and/or developer/contractor.
- The applicant/owner is completely responsible for the cost of water and/or sewer connections from the Town's mainline(s).
- The property owner is responsible for damage to curb stop shutoff valves and must always keep shutoff valves accessible.
- Sump pumps, floor drains, weeping tile, roof drains, etc. shall not be connected to the sanitary sewer system.
- Backwater valves must be installed on sanitary sewer lines in accordance with the Canadian Plumbing Code and related revisions or when the Town requires installation in high-risk areas. The onus for noncompliance is placed on the owner and/or developer/contractor.
- Water and Sewer Hook-up - The home shall be connected to the Town's water and sewer system where possible, and all costs associated with the installation are the responsibility of the homeowner/developer. Qualified personnel must be hired to perform the work and all work must be inspected by the Town's Water and Sewer Maintenance personnel. Any damage or interruption to the water and/or sewer system is the responsibility of the applicant.
- On-site sewerage disposal system – It is the homeowner's responsibility to have the land evaluated for the installation of an on-site sewerage disposal system. This evaluation must be conducted by a registered designer and submitted to Service NL for final approval. Without final approval from Service NL, this permit is not valid.
- The homeowner and/or developer/contractor must contact the appropriate Federal and/or Provincial Departments to acquire all-necessary licenses or permits required.

I, \_\_\_\_\_ of \_\_\_\_\_ in the Province of Newfoundland & Labrador, do solemnly declare that the plans, specifications and statements herein contained in the said application are true and conform to the best of my belief to the requirements of the Regulations of the Town of Bonavista with full knowledge of the circumstances connected with same and that the Development Regulations will be complied with in the development whether specified herein or not. I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the force and effect as if made under oath. I am aware that the Town will not grant permission to develop if any requirements of its Municipal Plan or any other applicable regulation cannot be met. This includes all development and/or repairs with the Town's Municipal Heritage District and Guidelines.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property owner signature (if required): \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY		
Chief Administrative Officer	Director of External Operations	Date
Economic Culture and Heritage Officer	Water and Sewer	
Notes / Comments:		



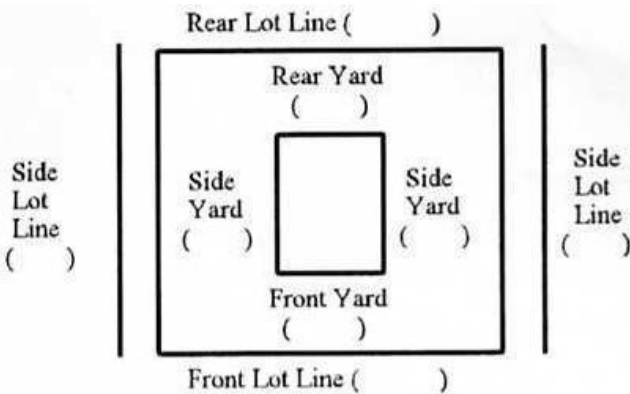
# DEVELOPMENT AND BUILDING APPLICATION

## SITE PLAN EXAMPLE (ATTACH TO APPLICATION)

MUST BE CLEARLY SKETCHED ON A LEGAL SURVEY OR SURVEYOR'S REAL PROPERTY REPORT

### Mandatory information (dimensions in metric)

- Building line distances; front/side/rear yards;
- Distance between buildings, fences, patios/decks (1.5 m / 5 ft minimum)
- Distance from crown land reserve, steep slope and water bodies including wetlands, bogs, brooks etc.)
- All existing and proposed structures
- Fence /retaining wall locations
- Deck/patio/bridge locations
- Access: driveway and parking
- Easements
- Curb stop location and distances
- Distance from the centre of the road



### SITE PLAN EXAMPLE

