



MINUTES OF MEETING

JANUARY 16, 2023 – 4:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, January 16, 2023, at 4:00 p.m. in the Council Chambers. There were six members present; Mayor John Norman, Deputy Mayor Reg Butler and Councillors David Hiscock, Colleen Tinkham, and Barry Randell were present in the Chambers. Councillor Nicole Abbott joined the meeting by telephone. CAO/Clerk Stephanie Lodge, ECHO Crystal Fudge and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor and opened with a prayer.

It was moved by Councillor Randell and seconded by Deputy Mayor Butler that the agenda of the meeting held on January 16, 2023, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:-

Vanessa Fitzgerald of BAYNet attended the meeting to discuss the issues the organization is facing with their current location. Several ideas and solutions were discussed. It was suggested that the Committee prepare a sustainability/business plan. Council agreed to be available for future discussions on how the Town can support BAYNet in securing a new location. Ms. Fitzgerald retired from the meeting at 4:40 p.m.

Adoption of minutes:-

It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler that the minutes of the meeting held on December 5, 2022, be adopted as read. Motion carried unanimously.

Business arising from the minutes:-

Health Care – Mayor Norman provided an update on the current health care situation which is not improving. It was decided to request an in-person meeting with Premier Furey and Minister Osborne and to request that local physicians be invited to the meeting as well.

Committee Reports:-

Finance Committee Meeting – Presented by Councillor Hiscock (see attached minutes)

It was moved by Councillor Hiscock and seconded by Councillor Randell to accept the tender for the new fire truck in the amount of \$850,109.90 (HST included) as received from Fort Garry Fire Trucks. In preparation of the 2025 budget, Council will review the Town's financial situation and decide whether the 2025 mil rate will have to be increased in order to finance the Town's portion of the truck. Motion carried unanimously.



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Tourism Committee Meeting – Presented by Councillor Tinkham (see attached minutes)

All recommendations presented in the report were agreed upon by Council.

Administrative Notes:-

- a. 11 Lander’s Lane Proposal – the original proposal has changed and will only require consultation with the Heritage Advisory Committee. Council review is not required at this time.
- b. Accommodations freeze - There will be further information to present on the proposed freeze once ECHO has a discussion with legal counsel. A draft will then be presented to Council.

Finances:-

- 1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham that these bills in the amount of \$544,787.80 be paid. Motion carried unanimously.
- 2. The Cabot Stadium Statement of Income and Expenses for December 2022 was reviewed, and no issues were noted.

Permits:-

- A summary of permits was presented for information/review purposes.
- New Development Permit Application 27-29 Canaille Road – Applicant seeking approval for a residential build in an open space zone. Additional information is required before a decision is made. Infilling of wetlands for development purposes is not permitted.

Correspondence:-

From	Date	Regarding	Action/Resolution
Dave Cox	Dec. 6, 2022	Delegation request	More information is required regarding the purpose of the meeting. Council will only accept delegation requests as a whole and not as individuals.
Gail Brown	Dec. 13, 2022	Delegation request	Delegation accepted, however it will be more beneficial to meet with the group when the meeting with the Premier and the Minister occurs.
Suzanne Tremblett (Eastern Health)	Jan. 9, 2023	GHM birthday party	It was decided to provide snacks for the GHM January birthday party.
Municipal Assessment Agency	Jan. 9, 2023	Update	N/A
Office of MHA	Jan. 4, 2023	Fireworks regulations	It was decided to draft fireworks regulations to present to Council.



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Melissa Coish	Dec. 20, 2022	Bonavista Peninsula Community Meeting	This meeting has been postponed.
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Notice of Motions:

1. Seawall change order #2 – It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to approve the change order notice of \$18,125.23 from the Division of Municipal Infrastructure for the Bonavista Storm Damage 2020 Project #BLOZ20-M000001 for additional engineering and contract administration fees. Motion carried unanimously.
2. Councillor and Municipal Officials Code of Conduct – It was moved by Councillor Randell and seconded by Councillor Tinkham to adopt the Councillor Code of Conduct and the Municipal Officials Code of Conduct as presented. Motion carried unanimously.
3. CIP application Paving 2022 - It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler to submit a Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax Funding in the amount of \$244,272.00 for the removal and replacement of 2645m of asphalt (Project # 17-RNC-23-0004 Road Upgrades). Motion carried unanimously.
4. Paving 2022 financing - It was moved by Councillor Randell and seconded by Councillor Hiscock to request an approval to borrow from the Department of Municipal and Provincial Affairs in the amount of \$61,091.00 to finance the recipient contribution of Project # 17-RNC-23-0004 Road Upgrades over a 5-year term, 5-year amortization period. Motion carried unanimously.

Councillors' Concerns:-

Mayor Norman's concerns:-

1. College of the North Atlantic Bonavista Campus - The Post-Secondary Advisory Committee for the Bonavista Peninsula is requesting a meeting with the President of the College to discuss ongoing challenges.
2. Heritage Guidelines – Mayor Norman stated the Heritage Advisory Committee is updating/developing current heritage guidelines for the community. ECHO will forward Council the current draft for review and discussion.

Councillor Randell's concerns

1. Update from MHA Craig Pardy – Tender has been awarded for removal of trestle and work should begin soon.
2. Request for Streetlight (Faulkner's Hill) – It was agreed to install a new streetlight in this dark area.
3. Road repairs – DEO will reach out to Department of Transportation and Infrastructure and request repairs to potholes on Coster street and Cape Shore Road.

Youth Representative Noah Butt:-



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1. Cabot Stadium shot clock – every time the penalty box door is closed, the clock turns off. Recreation Director will investigate.
2. Robins drive-thru – Lineup impeding traffic flow on Confederation Drive. This issue was previously addressed with the Department of Transportation and Infrastructure and was not resolved.

Deputy Mayor Butler's concerns: -

1. Deputy Mayor Butler stated approximately \$15,000 was raised for the Fire Truck during the latest telethon.
2. Staffing of front office – The idea of a casual/call in employee to cover shortages was discussed.
3. Ditch by Rance Abbots – DEO will investigate and determine possible solutions.
4. Dump - Newmans Cove questioned if residents could use the Bonavista dump site when the Newmans Cove dump reaches capacity. This will be considered when the time comes and will depend on the Waste Management Strategy for the Discovery Region.

Councillor Tinkham's concerns: -

1. Parking in front of fire hydrant at Matthew Elementary – a discussion arose concerning educating parents through newsletters, notices, tickets, etc.
2. Increasing crime– Councillor Tinkham discussed the increase in breaking and entering cases in the area with Staff Sergeant Kimball Vardy. He is following-up on this issue as well as drug-related issues and will report back. The RCMP resource/recruitment issue was also discussed.

Councillor Hiscock's concerns: -

1. Bonavista Day – It was decided this year, Bonavista Day will be July 28th, 2023. Church Street Festival will begin on July 24th and end with Bonavista Day Fireworks Show on the 30th.

Councillor Abbott's concerns:-

1. Update on wetland policy – Concerns regarding wetlands being filled in. ECHO stated there will be an upcoming meeting with SAM to discuss drafting and implementing wetland regulations.
2. Speed signs in school zones – DEO will follow up and include MHA Craig Parly on the correspondence.
3. Gym on Church Street – Councillor Abbott questioned if it is possible to have a temporary location for the gym. It was stated the equipment is being stored in the Wellness Centre and renovations are ongoing. There is no temporary location.

Since there was no further business to be discussed, it was moved by Councillor Randell that the meeting be adjourned at 6:45 p.m.

Stephanie Lodge, CAO/Clerk

Town of Bonavista
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	Vendor	Department	Description	Amount
1	Aguathuna Drafting and Consulting	Seawall	To be reimbursed	9,185.62
2	Aguathuna Drafting and Consulting	Seawall	To be reimbursed	3,536.25
3	R&J Advertising	Office other	Ad re: taxes	73.00
4	R&J Advertising	Office other	Ad re: Snow clearing	25.00
5	Orkin	Office other	Orkin Aire	20.70
6	Orkin	Legacy	Pest control	186.88
7	Marsh's Taxi	W/S	Delivery	23.00
8	PKs	Office other	Christmas Dinner	1,166.50
9	Brenntag	W/S	Chlorine/cylinder	10,431.58
10	Municipalities NL	Office other	2023 MNL and PMA fee	4,956.09
11	Dooley's Trucking	Office other	Delivery	49.02
12	Capital Environmental	W/S	Rental of hydroexcavator for catch basins	4,364.08
13	RFS Canada	Office other	Copier lease	408.47
14	Raymond Guy & Sons	Fire	Delivery	56.35
15	Telus	Office other	Phones	475.16
16	Raymond Guy & Sons	W/S	Deliveries	233.45
17	Irving Oil	W/S	Gas	542.70
18	Brenntag	W/S	Cylinder return	- 5,520.00
19	C&C Distributors	Various	Furnace oil, diesel, lube	11,279.78
20	Cohens	Office other	Wall mount - chambers	114.99
21	Bell Aliant	Museum	Phone	112.38
22	Bell Aliant	Fire	Phones	210.39
23	Bell Aliant	Office other	Phones	341.00
24	Museum Assoc. of NL	Museum	MANL Workshops Kathy & Sandra	430.00
25	Vardy Villa	Sanitation	Garbage collection November	20,700.00
26	Wolseley	W/S	Valve	1,973.72
27	Day & Ross	Fire	Delivery	126.83
28	Walkham's Gate Pub	Office other	Gift for Rev. Shaun O'Connor (xmas float)	30.00
29	Dicks & Company	Office	Supplies	157.47
30	Blue Oceans Satellite Systems	Rds	Vehicle Surveillance	423.66
31	Toromont Cat	Rds	Parts	432.01
32	Toromont Cat	Rds	Parts	335.83
33	NL Power	Various	Light Bill	9,055.51
34	Foodland	Office	Supplies	187.69
35	PaintShop	Office	Supplies for chambers	122.58
36	Bonavista Flowers and Gifts	Office other	Wreath	75.90
37	Trip B Auto	Rds	Repair panel on loader	80.50
38	Wolseley	w/s	Part	979.80
39	Mercer's Marine	Rds	DEO jacket/boots	532.65
40	Sweetland's Aggregate	Seawall	To be reimbursed	361,343.66
41	Credit recovery	Office other	Collection fee	226.55
42	Safety Source	Fire	Supplies	1,447.97
43	Orkin	Office other	Orkin Aire	20.70
44	Orkin	Legacy	Pest control	186.88
45	Glen Keel	Stadium	Meal coverage (OT)	21.46
46	Kirk Way	Rds	Clareville - oil change on GMC	12.00

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	Vendor	Department	Description	Amount
47	NL Power	Streetlighting	Streetlighting	9,909.75
48	Hospitality NL	Office other	Annual fee	386.40
49	Lodge's Plumbing & Electrical	Recreation	Splash pad maintenance	197.77
50	Eastlink	Office other	Internet - Sept, Nov, Dec	1,041.08
51	Lodge's Plumbing & Electrical	Fire	Parts/labour Fire Stn.	277.84
52	Lodge's Plumbing & Electrical	Stadium	Exhaust fans/ventilation system	6,191.08
53	Mercer's Marine	Stadium	Jackets, boots	800.23
54	Blue Oceans Satellite Systems	Rds	Vehicle Surveillance	423.66
55	Orkin	Sanitation	Pest control - dump	551.83
56	NL Breathing Air Inc	Fire	Testing, parts, labour, travel	958.54
57	Dicks & Co	Office	Office Supplies	621.93
58	Cal LeGrow	Office	Change in policy - new excavator	223.10
59	Cal LeGrow	Office	Commercial accident policy renewal	544.00
60	Avalon Hydraulics	Rds	hydraulic hoses	474.16
61	Crewe's Garage	Rds	Parts/labour Dodge truck	2,097.85
62	Irving Oil	w/s	Gas	409.54
63	Foodland	office other	Christmas turkeys and office supplies	1,138.33
64	EDANL	office other	Member renewal	100.00
65	FCM	office other	Annual fee	1,027.79
66	Biomaxx	w/s	4th quarter sampling and maintenance	3,668.50
67	R&J Advertising	Office other	Christmas greeting	50.00
68	Toromont	Rds	hydraulic hoses	311.16
69	Raymond Guy	w/s	Deliveries	416.99
70	K&D Pratt	w/s	Pressure sensors	634.80
71	K&D Pratt	Fire	Annual SCBA Flowtest	3,105.00
72	Ellis Gas & Convenience	Fire	Diesel	49.06
73	Municipal Assessment Agency	Office Other	Q1 Assessment Fee	17,550.00
74	JT Swyers	Fire	Supplies	49.90
75	JT Swyers	Various	November stmt	2,388.17
76	JT Swyers	Various	December stmt	1,557.27
77	Toromont	Rds	Parts	121.84
78	Toromont	Rds	Parts	25.36
79	C&C Distributors	Various	Diesel, furnace oil, Furnace parts/labour	8,760.76
80	Vardy Villa	Sanitation	Garbage collection December	26,565.00
81	Ricoh	Office	Copier lease	754.52
82	Bell Aliant	Fire	Phones	100.46
83	Bell Aliant	Museum	Phones	112.37
84	Bell Aliant	Office other	Phones	341.02
85	Xplornet	Fire	Internet	121.89
86	Amazon	Office other	Equipment for council chambers	3,525.80
87	Apple	Office other	Councillor ipad	608.93
88	Quality Hotel	Office other	MNL Conference	630.20
89	Amazon	Office other	Shelf for chambers	211.59
90	Norton	Office other	Subscription renewal	143.74
91	Sandra O'Connor	Museum	Travel to attend MANL workshops in CBS	971.24
92	Kathy Hadley Roberts	Museum	Travel to attend MANL workshops in CBS	1,287.24
93	Telus	Office	Cell phones (Nov & Dec)	1,807.73
94	Holiday Inn	Office other	CAO - PMA conference	366.62

544,787.80