



COPY

MINUTES OF MEETING

MARCH 27, 2023 – 4:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, March 27, 2023, at 4:00 p.m. in the Council Chambers. There were seven members present; Mayor John Norman, Deputy Mayor Reg Butler and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, Barry Randell, and Colleen Tinkham were present in the Chambers. CAO/Clerk Stephanie Lodge joined the meeting via teleconference. ECHO Crystal Fudge was also present.

The meeting was presided over by the Mayor.

It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock that the agenda of the meeting held on March 27, 2023, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:- None

Adoption of minutes:-

It was moved by Councillor Randell and seconded by Deputy Mayor Butler that the minutes of the meeting held on March 13 and March 22, 2023, be adopted as read. Motion carried unanimously.

Business arising from the minutes: -

- A business application was received seeking Council's permission to operate a micro-brewery at 27-29 Church Street. The property is situated in a Mixed-Use Heritage Zone and a general-assembly-catering business is permitted as a discretionary use. Discretionary use notices were advertised with one representation being received by the advertised deadline. The concern was addressed by ECHO and reviewed by Council. It was moved by Councillor Hiscock and seconded by Councillor Randell that Bonavista Brewing Co. be permitted to operate a micro-brewery at 27-29 Church Street. Motion carried unanimously.
- Short-Term Rental Accommodations Regulations: As per the advice of the Town's legal counsel, it was unanimously agreed that Mayor Norman and Councillor Tinkham do not present a conflict of interest with regards to the regulation of short-term accommodations. It was moved by Councillor Tinkham and seconded by Councillor Randell to adopt the Short-Term Rental Accommodations Regulation. Motion carried; however, Councillor Phillips was contrary to the motion.

It was then moved by Councillor Randell and seconded by Deputy Mayor Butler to lift the accommodations freeze to allow the review of all business permit applications for all types of accommodations. Motion carried unanimously.

Committee Reports:- None



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Administrative Notes:-

- Town Plan: CAO provided a summary of the initial meeting with Tract Consulting regarding the new municipal plan and development regulations. It was agreed that the Town will issue a community survey as drafted by Tract and the results will be included in the background report. The Town Plan Steering Committee was formed and includes Mayor Norman, Councillor Hiscock, Councillor Abbott, and Councillor Tinkham.
- Saltwater Community Association Meeting– It was decided to postpone this meeting until a formal agenda has been drafted.

Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock that these bills in the amount of \$51,598.41 be paid. Motion carried unanimously.

Permits:-

- A summary of permits was presented for information/review purposes.

Correspondence:-

From	Date	Regarding	Action/Resolution
Chamber of Commerce	March 23, 2023	Office Space	It was agreed to allow the Chamber to use the vacant office space at the Town Hall for approximately 6 weeks.
Municipal Assessment Agency	March 21, 2023	Update	N/A
Town of New-Wes-Valley	March 8, 2023	Petition for non-traditional duties of fire departments	It was stated the Fire Department is not legally permitted to perform medical or police duties since members do not have the authority, experience, or training. It was therefore decided not to sign the petition.

Notice of Motions: None

Councillors' Concerns:-

Mayor Norman's concerns:-

1. Bonavista Biennale – ECHO has received proposals for the upcoming Biennale. Mayor Norman will arrange a follow-up meeting with the board to discuss the proposals.



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2. Health update – Two contracts have been signed and more are under review. Discussions and interviews between Mayor Norman, Eastern Health, the Department of Health, and potential physicians are ongoing. April and May ER coverage is close to full. Councillor Abbott asked for an update regarding childcare as it relates to the recruitment and retention of physicians in the community. Mayor Norman stated he is in discussions with the YMCA regarding the gym and plans to move into childcare discussions next.
3. Tourism levy- Mayor Norman suggested Council begin exploring a tourism levy this season so that it can be implemented next season.

Councillor Randell's concerns -

1. College Of North Atlantic PCA program – Councillor Randell questioned if the program is going ahead and if it is being advertised. It was stated the program will begin in September and CNA is working on advertising.
2. Budget – Councillor Randell stated there is an additional \$6 million in the budget allotted for Municipal Operating Grants.
3. Housing for Physicians – Councillor Randell questioned if the Town would consider donating a piece of land to Eastern Health to build a house for physicians. Mayor Norman will discuss with Eastern Health.

Deputy Mayor Butler's concerns:-

1. Update on new Fire truck – CAO stated the tender for the new fire truck will be accepted by April 4, 2023.
2. Fire hydrants on private property – It was stated fire hydrants are being fenced in on private property which causes delays in firefighting efforts. It was agreed to follow up with the Fire Chief and send letters requesting residents remove the fence during winter and to ensure it can be quickly removed in spring/summer.

Councillor Abbott's concerns:- None

Councillor Hiscock's concerns:- None

Councillor Tinkham- None

Councillor Phillips' concerns:-

1. Water/Sewer services – Councillor Phillips questioned when we would consider extending water/sewer service to Rocky Drung Extension. It was decided to obtain a cost estimate for this year's capital works application.
2. Welcoming doctors – Councillor Phillips stated we should thank doctors in the community for their services. A discussion arose regarding hosting a social event this summer for current and new physicians.



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3. The Matthew – Councillor Phillips questioned how much money was spent on the Matthew this year. ECHO provided a summary of work performed and plans for the future of the boat.

Since there was no further business to be discussed, it was moved by Deputy Mayor Butler that the meeting be adjourned at 5:35 p.m.

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Stephanie Lodge, CAO/Clerk

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 March 27, 2023

	Vendor	Department	Description	Amount
1	W. Harris Surveys Ltd.	Office other	Survey - water tower land	1,035.00
2	NL Association Fire Services	Fire	Member fee	402.50
3	Crewe's Garage	S/C	Tire repair	17.25
4	Credit Recovery	Office other	Collections	241.52
5	Richard Power	Office other	Gas Tax Audit Fee	1,035.00
6	Triple B Auto Body	S/C	Repairs to loader door	184.00
7	Vista Safety Training	Fire	First Aid	1,035.00
8	Orkin	Office other	Orkin Aire	20.70
9	F.M. Enterprises	Fire	Refinish floor	546.25
10	JT Swyers	Fire	Supplies	338.00
11	Marsh's Taxi	Rds/w&s	Deliveries	69.00
12	NL Power	Various	Light bill	9,844.64
13	Mercer's Marine	W/S	Boots	273.64
14	Paint Shop	Fire	Fire hall renovation	2,267.59
15	NL Exchequer	S/C	Snow & ice control materials	30,765.66
16	Toromont CAT	S/C	Backhoe repairs	1,468.35
17	MPT PLC Inc.	Office other	Professional services	960.25
18	Bonavista Cabs	S/C	Deliveries	20.00
19	Carl Phillips	Fire	Travel claim - training	182.40
20	Lloyd Fisher	Fire	Travel claim - training	60.00
21	Kirk Way	S/C	Travel claim - truck maintenace	34.00
22	Kirk Way	S/C	Travel claim - truck maintenace	177.00
23	Lodge's Plumbing & Electrical	Rds	LED streetlight replacement bulbs	620.66

51,598.41