



COPY

MINUTES OF MEETING

NOVEMBER 21, 2022 – 6:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, November 21, 2022, at 6:00 p.m. in the Council Chambers. There were seven members present; Mayor John Norman, Deputy Mayor Reg Butler, and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, Barry Randell and Colleen Tinkham were present in the Chambers. CAO/Clerk Stephanie Lodge was also present.

The meeting was presided over by the Mayor.

It was moved by Deputy Mayor Butler and seconded by Councillor Abbott that the agenda of the meeting held on November 21, 2022, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:- A request for a delegation from Mr. Dennis Davis was received. It was decided to write owner of the wood encasements and request that next year the encasements be moved back a few feet from the fence. A delegation is therefore not required at this time.

Adoption of minutes:-

It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham that the minutes of the meeting held on October 17, 2022 and the special meeting held on November 7, 2022 be adopted as read. Motion carried unanimously.

Business arising from the minutes:- None

Committee Reports:- None

Administrative Notes:-

1. Assignment of Councillor Randell to Committees – Councillor Randell will sit on the following committees: Fisheries, Public Works, Finance, Tourism & Culture and Heritage Advisory. He will also act as Council Representative for the Pasture Committee.
2. Anglican Church Cemetery: It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham to allow the Anglican Church to expand their cemetery as presented. Motion carried unanimously.
3. Trestle removal: It was stated that Transportation and Infrastructure is preparing, tendering, and managing the trestle demolition project.



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Finances:-

1. Two lists of bills for approval to pay were presented. A copy of these lists of bills are attached. It was moved by Councillor Randell and seconded by Councillor Hiscock that these bills in the amount of \$94,123.24 and \$397,509.04 be paid. Motion carried unanimously.
2. The Cabot Stadium Statement of Income and Expenses for October 2022 was reviewed, and no issues were noted.
3. It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to write-off the following tax accounts: Adam Russell, Vivian Tippett and Randy White. Motion carried unanimously.

Permits:-

- A summary of permits was presented for information/review purposes.
- A demo permit application for 9 Fifield's Lane was reviewed. It was decided to approve this permit.
- An extension permit application for 52 Confederation Drive was reviewed. It was decided to approve this permit.

Correspondence:-

From	Date	Regarding	Action/Resolution
Ronald McDonald House	Oct. 13, 2022	Donation	It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to donate \$500.00 to the Ronald McDonald House Charity. Motion carried unanimously.
Des Anderson	Oct. 20, 2022	Brush removal	It was agreed to provide permission to Mr. Anderson to undertake brush clearing work near the water supply area. Cutting should only be a few feet on either side of the track. DEO should be notified when work begins.
Saltwater Community Association	Oct. 23, 2022	MOU amendment	Since the board declined to attend a delegation of Council, it was agreed not to revise the current MOU with the Association.
Royal Canadian Legion	Oct. 31, 2022	Veterans Service Recognition Book	It was agreed to purchase an ad in the Veteran Service Recognition Book.
BAYNet	Nov. 1, 2022	New location for BAYNet	It was stated that historic buildings owned by the Town are managed by the Historical Society/Townscape Foundation. It was decided to obtain more information from BAYNet regarding what they require in a new location.
RCMP – Sgt. Kimball Vardy	Nov. 1, 2022	Mayors Report	Request a follow-up meeting with RCMP.



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Make a Wish	N/A	Donation – RCMP wish tree	It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham to donate \$250 to the RCMP wish tree. Motion carried unanimously
Lion's Club	Nov. 14, 2022	Church Street Fencing	It was decided to leave fencing as is and that the safest solution would be to enter only from Church Street and exit only behind the United Church, onto Rutherford Crescent. The Town will obtain permission from the Church and will erect entry/exit signs if necessary.

Notice of Motions:

It was moved by Councillor Tinkham and seconded by Councillor Phillips to remove the New Maintenance Garage from the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure for the New Maintenance Garage with a project value of \$2,700,000. Motion carried unanimously.

Councillors' Concerns:-

Deputy Mayor Butler left meeting at 7:51 p.m. and returned 7:57 p.m.

Mayor Norman's concerns:-

1. Health Care update – Eastern Health is continuing to work on recruitment and retention. Council will request a follow-up meeting with the Department of Health early in the new year.
2. Childcare/Pre-K – The YMCA is working with the Provincial Government and the Eastern School District to implement a pilot pre-kindergarten and child care program at Matthew Elementary.
3. Wetland Policy– Mayor Norman stated a committee needs to be formed with ECHO to discuss wetland policy.
4. Bonavista Biennale – Mayor Norman has a meeting scheduled to discuss the Town's involvement in the 2023 Biennale.
5. Christmas turkeys and gifts – Mayor Norman stated the food bank needs donations to purchase turkeys for Christmas. Options for staff and council Christmas gifts were discussed.

It was moved by Councillor Tinkham and seconded by Councillor Abbott to donate \$1,400 to the local food bank to purchase turkeys for families in need this Christmas. Motion carried unanimously.

It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to purchase turkeys to gift to Council, Staff and Fire Department Members. Motion carried unanimously.



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Councillor Randell's concerns

1. Windlass beach – Councillor Randell stated that it is difficult to access the beach for those wanting to gather kelp. It was stated the old path was filled in due to land erosion. The DEO will follow up.
2. Cribbing – Councillor Randell questioned if any more funding was available. It was stated the federal disaster funding agreement would only cover those sections that were damaged by the 2020 storm. No additional funding is available.
3. Coster Street – The condition of Church Street was discussed. A letter will be written to the Department of Transportation and Infrastructure.
4. Street development – Councillor Randell stated that funding for Walkham's Gate Bridge was not approved under the next phase of street development.
5. Cape Shore Art & Gift – There is a fire hydrant in the middle of the parking lot. It was estimated that it would cost approx. \$20,000 to have it relocated.

Councillor Abbott's concerns:-

1. 34-38 Moulands Lane - Water issue due to wetland infilling and drainage basin being covered. DEO will follow up.
2. Snowclearing – Councillor Abbott stated it appeared that the salt truck did not go to Well's Road. It was stated the truck was late getting out due to a rapid decrease in temperature and a change in the forecast. Concern will be passed to DEO.

Deputy Mayor Butler's concerns:-

1. Abandoned vehicle Lions Club parking lot – It was suggested we wait a couple of days to allow time for removal and if no action is taken, to obtain license plate number and write a letter to the owner.
2. Wire down on Long Lane – DEO will follow up.
3. Streetlight out on Long Lane – this will be reported to NL Power.
4. Garbage bins at Cape – Tourists are suggesting more garbage bins be placed at Cape Bonavista. This will be done for next season.
5. Fire Department Telethon held on November 17, 2022 to raise funds for the new firetruck was a success.

Councillor Phillips' concerns:-

1. Old Carpenter Shop by OCI – Councillor Phillips questioned if there is a plan for this building however there was no update.
2. Church Street fence – Councillor Phillips questioned what was being done with the old fence pickets on Church Street. It was stated these are retained by the contractor but the Town has requested several lengths of fence to use for maintenance and upkeep.



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3. Old Day's Pond flooding solution – it was stated this is a major project that requires input/permission from DFO. CAO will follow-up.

Councillor Tinkham's concerns:-

1. Codroy Valley Area Development Association – The association reached out wondering if the Town would be available to discuss initiatives that has made Bonavista successful. It was suggested to provide them with contact information for the Mayor and/or ECHO.
2. Town Hall Communication – Councillor Tinkham suggested we place information signs at the Public Building for residents who do not have facebook or cable. The suggestion of a public advisory system was discussed and it was stated that this comes with a significant cost and would require funding.

Councillor Hiscock's concerns:-

1. Sign regarding travel trailers at Cape Bonavista was blown down. It was stated the DEO has found it and will install in the spring.

Since there was no further business to be discussed, it was moved by Deputy Mayor Butler that the meeting be adjourned at 8:38 p.m.

Stephanie Lodge, CAO/Clerk

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 November 7, 2022

	Vendor	Department	Description	Amount
1	Kathy Roberts	Museum	Wool, knitting needles	38.80
2	Stephanie Lodge	Office other	Travel claim - PMA Conference Oct 12-14	424.00
3	Mark Batterton	Rds	Meals - recall on pickup (Royal Garage)	12.00
4	Colleen Tinkham	Office other	Municipal training - Clarenville	156.00
5	Reg Butler	Office other	Municipal training - Clarenville	156.00
6	Lindsay Phillips	Office other	Municipal training - Clarenville	156.00
7	David Hiscock	Office other	Municipal training - Clarenville	156.00
8	Crystal Fudge	Office other	Municipal training - Clarenville	156.00
9	Stephanie Lodge	Office other	Municipal training - Clarenville	156.00
10	Modern Printing Group	Office other	Ballots for by-election	454.25
11	NL Power	Various	Light bill	5,977.38
12	Lodge's Plumbing & Electrical	Streetlight	Boardwalk light replacement	5,515.00
13	Lions Club	Office other	by-election rental	200.00
14	R&J Advertising	Office other	Ad - flushing water mains	50.00
15	R&J Advertising	Office other	Ad - Polling booth info	37.00
16	Toromont CAT	Rds	Parts	1,737.81
17	Marsh's Taxi	Rds	Delivery	23.00
18	Crewe's Garage	Rds	Parts/labour dump trk	883.71
19	Crewe's Garage	Rds	Parts/labour dump trk	231.94
20	Crewe's Garage	Rds	Parts/labour Dodge	1,726.50
21	Credit Recovery	Office other	Collection	610.19
22	Brine Contracting	Recreation	Fence - soccer field	49,910.00
23	Dicks & Co	Office	Supplies	67.76
24	Orkin	Legacy	Pest Control	186.88
25	Orkin	Office	Pest Control	551.83
26	Telus Mobility	Office	Cell phones	835.79
27	Parts for Trucks	Rds	Parts	46.64
28	Orkin	Office other	Orkin aire - sep	20.70
29	Orkin	Office other	Orkin aire - oct	20.70
30	Wolseley	w/s	Restock materials	3,348.43
31	All Parts Ltd	Office other	Flags	551.65
32	Crewe's Garage	Rds	July-Sep Gas, propane	3,676.46
33	TownSuite	Office other	Financial subscription 2023	4,534.74
34	Brenntag	w/s	Soda ash	6,227.25
35	JT Swyers	Fire	Supplies	175.86
36	JT Swyers	Various	Supplies	1,383.94
37	Colton Concrete	Rds	Concrete	838.64
38	Foodland	Office other	Supplies	172.91
39	Mills Pittman Twyne	Office other	Legal - noise regulation	172.50
40	RICOH	Office	Copier	627.92
41	Telus	Office	Phones	535.06
42	Meridian Engineering	Pumphouse	Design fee for pumphouse gen. project	1,380.00

94,123.24

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	Vendor	Department	Description	Amount
1	Bulldog Contracting Ltd.	Rds (gas tax)	Church Street Fencing - 80% progress bill	119,600.00
2	Xplornet	Fire	Internet	121.89
3	Sweetland's Aggregate	Seawall	Claim #4 - to be reimbursed	229,624.46
4	Mercer's Marine	Sanitation	Boots	136.80
5	Marsh's Taxi	Rds	Deliveries	69.00
6	Telus	Office other	Cell phones	838.41
7	C&E Automotive	Stadium	Zamboni repair	4,634.39
8	Mercer's Marine	Rds	Gloves	87.40
9	Orkin	Legacy	Pest Control	186.88
10	Landfall Ltd.	Office other	Remembrance Day Wreath	74.75
11	JT Swyers	Various	Supplies	248.41
12	NL Breathing Air Inc.	Fire	Testing, parts	958.54
13	Dicks & Co	Office	Supplies	183.99
14	Dicks & Co	Office	Supplies	123.67
15	Day & Ross	Stadium	Frieght on skate sharpener	669.28
16	Dicks & Co	Office	Supplies	113.78
17	Durdle's Building Centre	Rds	Supplies	538.13
18	Legendary Coasts	Office other	Membership fee	150.00
19	Avalon Hydraulics	Rds	Parts	431.51
20	Bell Aliant	Fire	Phone	100.47
21	Bell Aliant	Fire	Phone	109.92
22	Bell Aliant	Museum	Phone	112.54
23	Bell Aliant	Office	Phone	340.49
24	Dicks & Co	Office	Supplies	608.88
25	DSI	Office	Paper	310.33
26	Foodland	Office	Supplies	471.52
27	Raymond Guy	W/S	Deliveries	598.08
28	Irving	W/S	Gas	714.91
29	Orkin	Office other	Pest Control	551.83
30	Parts Place	Various	Parts	377.74
31	Quadient	Office other	Lease payment	563.50
32	R&J Advertising	Office other	By-Election announcement	25.00
33	Vardy Villa	Sanitation	October garbage collection	19,320.00
34	Eastlink	Office	Internet	343.39
35	NL Power	Streetlighting	Streetlighting	9,956.40
36	C&C Distributors	Various	Diesel, furnace oil	4,051.51
37	Mercer's Marine	Rds	Coveralls	161.24

397,509.04