



DEVELOPMENT AND BUILDING APPLICATION

OFFICE USE ONLY

Date Received:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Fee:	Date:
Receipt #	

Applications with incomplete or missing information will not be processed until all required documentation is received.

Section 1: Applicant and Property Location

Applicant:	Property street address:
Mailing address:	
Email:	Phone #(s):
Owner (Attach proof of ownership):	

Section 2: Project Information (-Select all that apply)

Proposed Use:			
<input type="checkbox"/> Residential single dwelling	<input type="checkbox"/> Residential double dwelling	<input type="checkbox"/> Building extension	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Public/Institutional	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	
Application Type: <input type="checkbox"/> New Application <input type="checkbox"/> Extension			
As per the Town of Bonavista Development Regulations, all permits expire two years from the date of issuance. Extensions may be granted for one year from the expiry date.			
Describe the proposed development/extension:		Estimated project cost:	
Property size:	Zone: What zone is the property located in? Note: Heritage guidelines or discretionary use notice may be required:		
Who is completing the work: <input type="checkbox"/> Self <input type="checkbox"/> Contractor	Contractor name and contact info:		
Building/extension dimensions:	Length:	Width:	Height:
Exterior materials and finish:	Roof sheathing (type):		How many storeys:
Window construction: <input type="checkbox"/> Wooden <input type="checkbox"/> Vinyl <input type="checkbox"/> Other: _____	Will dormers be added: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what style: <div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;"> Peak <input type="checkbox"/> </div> <div style="text-align: center;"> Shed <input type="checkbox"/> </div> <div style="text-align: center;"> Hipped <input type="checkbox"/> </div> <div style="text-align: center;"> Eyebrow <input type="checkbox"/> </div> <div style="text-align: center;"> Semicircular <input type="checkbox"/> </div> </div>		
Servicing: <input type="checkbox"/> Onsite well <input type="checkbox"/> Onsite septic <input type="checkbox"/> Municipal sewer <input type="checkbox"/> Municipal water		Servicing from: <input type="checkbox"/> Municipal road <input type="checkbox"/> Provincial road	
Indicate if servicing is: <input type="checkbox"/> Existing <input type="checkbox"/> New <input type="checkbox"/> Other: _____			



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Permits received/required from other government agencies:

Section 3: Requirements

Site plan included: ☐ Yes ☐ No

Applicant **must** submit a neat drawing, preferably on a Surveyor's Real Property Report, indicating the dimensions of the proposed accessory building, setbacks from property boundaries, the distance from the existing dwelling, and all other buildings. Hand-drawn scaled drawings may be accepted if all required detail is shown.

Façade sketch included: ☐ Yes ☐ No

A façade sketch of the accessory building with measurements is required.

Any fill material must be imported or removed: ☐ Yes ☐ No Comments:

Where fill material must be removed or brought to the property to prepare the site for construction, Town staff will inspect to determine if the grading may affect adjacent properties. If grading may be an issue, the Town reserves the right to require a grading plan.

Applicant Signature of Agreement

- Further information other than that requested on this form may be required.
- The homeowner and/or developer/contractor must follow the National Building Code as the minimum development standard, and the onus for compliance with the National Building Code standards is placed on the owner and/or developer/contractor.
- The applicant/owner is completely responsible for the cost of water and/or sewer connections from the Town's mainline(s).
- The property owner is responsible for damage to curb stop shutoff valves and must always keep shutoff valves accessible.
- Sump pumps, floor drains, weeping tile, roof drains, etc. shall not be connected to the sanitary sewer system.
- Backwater valves must be installed on sanitary sewer lines in accordance with the Canadian Plumbing Code and related revisions or when the Town requires installation in high-risk areas. The onus for noncompliance is placed on the owner and/or developer/contractor.
- Water and Sewer Hook-up - The home shall be connected to the Town's water and sewer system where possible, and all costs associated with the installation are the responsibility of the homeowner/developer. Qualified personnel must be hired to perform the work, and all work must be inspected by the Town's Water and Sewer Maintenance personnel. Any damage or interruption to the water and/or sewer system is the responsibility of the applicant.
- The homeowner and/or developer/contractor must contact the appropriate Federal and/or Provincial Departments to acquire all necessary licenses or permits required.

I, _____ of _____ in the Province of Newfoundland & Labrador, do solemnly declare that the plans, specifications and statements herein contained in the said application are true and conform to the best of my belief to the requirements of the Regulations of the Town of Bonavista with full knowledge of the circumstances connected with same and that the Development Regulations will be complied with in the development whether specified herein or not. I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the force and effect as if made under oath. I am aware that the Town will not grant permission to develop if any requirements of its Municipal Plan or any other applicable regulation cannot be met. This includes all development and/or repairs with the Town's Municipal Heritage District and Guidelines.

Applicant signature: _____ Date: _____

Property owner signature (if required): _____ Date: _____

OFFICE USE ONLY		
Chief Administrative Officer	Director of External Operations	Date
Economic Culture and Heritage Officer	Water and Sewer	
Notes / Comments:		



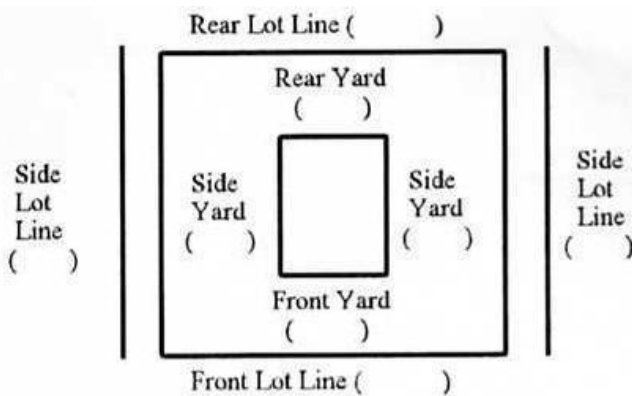
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SITE PLAN EXAMPLE (ATTACH TO APPLICATION)

MUST BE CLEARLY SKETCHED ON A LEGAL SURVEY OR SURVEYOR'S REAL PROPERTY REPORT

Mandatory information (dimensions in metric)

- Building line distances; front/side/rear yards;
- Distance between buildings, fences, patios/decks (1.5 m / 5 ft minimum)
- Distance from crown land reserve, steep slope and water bodies including wetlands, bogs, brooks etc.)
- All existing and proposed structures
- Fence /retaining wall locations
- Deck/patio/bridge locations
- Access: driveway and parking
- Easements
- Curb stop location and distances
- Distance from the centre of the road



SITE PLAN EXAMPLE

