

# COPY

## MINUTES OF MEETING, MAY 9, 2022

### Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, May 9, 2022, at 6:05 p.m. in the Council Chambers and via teleconference. There were six members present; Mayor John Norman, Deputy Mayor Reg Butler, Councillors Calvin Rolls, Colleen Tinkham, and Nicole Abbott were present in the Chambers and Councillor David Hiscock joined by telephone. CAO/Clerk Stephanie Lodge and Council Youth Representative Noah Butt was also present.

The meeting was presided over by the Mayor and opened with a prayer.

It was moved by Councillor Tinkham and seconded by Deputy Mayor Butler that the agenda of the meeting held on May 9, 2022, be adopted as read with an amendment to include a Notice of Motion for Church Street Fencing. Motion carried unanimously.

Mayor Norman welcomed Noah Butt to the Chambers as Council Youth Representative.

### Delegations/Proclamations/Presentations:-

Mayor Norman signed the proclamation to declare May 9-13, 2022 as Municipal Awareness Week. A picture of Council to commemorate the event was taken.

### Adoption of minutes:-

It was moved by Councillor Rolls and seconded by Councillor Abbott that the minutes of the meeting held on April 11, 2022, be adopted as read. Motion carried unanimously.

### Business arising from the minutes:-

- Clean-up days have been scheduled for May 27/28 (Baynet) and May 31 (Lion's Club)

### Committee Reports:-

#### Executive Committee – Presented by Mayor Norman (see attached minutes)

It was moved by Councillor Hiscock and seconded by Councillor Tinkham to implement the following staffing changes:

- Terry Tremblett, former Heavy Equipment Operator/Carpenter to Heavy Equipment Operator
  - Jody Tremblett, former Laborer to Carpenter
  - Shawn Warren, former General Maintenance Man to Laborer
  - Sandra O'Connor, former Laborer to Museum Curator
  - Kathy Roberts to fill the position as Assistant Museum Curator
- Motion carried unanimously.

All recommendations presented in the report were agreed upon by Council.

Public Works Committee – Presented by Councillor Rolls (see attached minutes)

It was moved by Councillor Abbott and seconded by Councillor Rolls to submit a Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax Funding in the amount of \$7,988.43 for the supply of street signs and posts that were noted as missing, damaged, or misplaced. Motion carried unanimously.

All recommendations presented in the report were agreed upon by Council.

**Administrative Notes:-**

1. Ability Employment Corporation – it was agreed to re-hire an employee through AEC to perform cleanup/landscaping duties around town as was done in prior years. First day of work will be Monday, May 23<sup>rd</sup>. It was suggested the employee and his supervisor begin work on the area between Canaille and Birchy Cove.
2. Museum – Parks Canada Site Supervisor starts work May 16 with the site opening to the public June 1. With both Curators being new this year, it was suggested that they start early to become familiar with their roles and responsibilities. ECHO, Crystal Fudge will guide them during the first couple of weeks prior to opening, and periodically throughout the season to ensure a smooth transition. A new laptop and printer will be ordered. Start day for new staff will be May 16, 2022.

**Finances:-**

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Rolls and seconded by Councillor Tinkham that these bills in the amount of \$95,103.19 be paid. Motion carried unanimously.
2. The Cabot Stadium Statement of Income and Expenses for April 2022 was reviewed, and no issues were noted.

**Permits:-**

A summary of permits was presented for information/review purposes.

**Correspondence:-**

From	Date	Regarding	Action/Resolution
Linda Little	April 14, 2022	Letter of resignation	It was agreed to accept this letter of resignation.
Saltwater Community Association	April 27, 2022	42 Dwyer Street	It was agreed to support the request for a Women's Shelter at this location.
Town Office Staff	N/A	Thank you card for Professional Administrative Day	N/A

### **Notice of Motions:-**

It was moved by Councillor Rolls and seconded by Councillor Tinkham to submit a Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax Funding in the amount of \$15,525 for a cost change of the Church Street Fencing project. Motion carried unanimously.

### **Councillors' Concerns:-**

Mayor Norman's concerns:-

1. Mayor Norman provided a Health Care update:
  - Wellness Centre Phase 1 set to open next week at a cost of \$3.7 million. Phase 2 (gym, weight room, cardio, etc.) is currently under development and an additional \$980,000 is required to finish.
  - New Emergency Department at the Bonavista hospital is set to open in August at a cost of \$3.4 million
  - Golden Heights Manor is in the process of receiving \$410,000 in upgrades
  - New x-ray machine is complete and in operation at a cost of \$350,000.
  - A designer gazebo for protective care patients has been approved at a cost of \$80,000.
  - Nothing allocated by Eastern Health for bonuses or other incentives to aid in the recruitment of Doctors and Nurses. This is an area of concern due to lack of professional staff in the area and next steps are being discussed. Central Health recently filled open positions by offering financial incentives for Doctors.
  - Based on health accord meetings, news releases, etc., there are a lot of changes coming in health care.
2. Road conditions- Department of TI stated they have received no official complaints from Bonavista regarding road conditions, however several complaints/concerns have been made by DEO and CAO through the MHA/House of Assembly. It was suggested to inform the public that if they have concerns about the conditions of government owned roads, to contact the department or the MHA since this is out of the control of the municipality.
3. Meeting with ACOA – fencing and public washrooms can no longer be funded through ACOA. Other options will be explored.
4. Apartments in Public Building – There is a plumbing issue and therefore the possibility of professional apartments cannot be explored until it is fixed. It was decided to set up a meeting with the Townscape to discuss this as well as any other items of interest.

Councillor Tinkham's concerns:-

1. Garbage around businesses – Councillor Tinkham suggested we put out a positive notice to encourage businesses to tidy up around their property.
2. Youth Representative – Councillor Tinkham welcomed Noah to the table and stated it will be good to have a youth perspective on various issues such as ATV use around town. A discussion arose concerning this ongoing issue.

Deputy Mayor Butler's concerns:-

1. Trail development – Deputy Mayor Butler discussed the economic benefits of a fully developed trail and therefore suggested the Town make an additional donation to the Bonavista Peninsula Branch Line Association towards the repair of the trail. This will be discussed at the next meeting.

Councillor Abbott's concerns:-

1. Public building – Councillor Abbott questioned if there was any plan to complete renovations on the exterior.
2. Recreation students – Councillor Abbott stated that the Town applied for 10 students but was only approved for 3 and will therefore need to seek volunteers for summer recreational programming. Other recreation items such as damages to and fencing for the soccer field was discussed and will be brought to the Recreation Committee for follow-up.

Councillor Rolls' concerns:-

1. Town map – It was stated that the ECHO is working on a temporary map for this season. A new town map will be available for 2023.

Councillor Hiscock's concerns:-

1. No concerns.

Since there was no further business to be discussed, it was moved by Councillor Tinkham that the meeting be adjourned at 8:10 p.m.



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Stephanie Lodge, CAO/Clerk

**Town of Bonavista**  
**Bills Presented for Approval**  
**Council Meeting**  
**May 9, 2022**

Vendor	Department	Description	Amount
1 J.T Swyers	S/C, W/S	Supplies	4,288.96
2 Telus	Office	Phones	554.52
3 R&J Advertising	Office other	Missing payment info	25.00
4 Durdles Building Centre	Fire	Garbage bags	40.41
5 Durdles Building Centre	Rds	Cold Patch repair	511.00
6 Mills, Pittman, Twyne	Office other	Re. Durdle Holding's Ltd. 2019-2022	230.00
7 Brenntag	W/S	Returnable cylinder	5,520.00
8 Brenntag	W/S	Chlorine/cylinder	9,990.53
9 R&J Advertising	Office other	Opening watermain ad	25.00
10 Ricoh	Office	Copier	560.89
11 Rideout Tool & Machine	W/S	Tools	251.85
12 Orkin	Office other	Orkin aire	20.70
13 Orkin	Legacy	Pest control	186.88
14 Telus Mobility	Office other	Cell Phones	870.79
15 Newfoundland Power	Various	Electricity	10,314.70
16 Crewe's Garage	S/C	Vehicle maintenance/repair	1,219.31
17 Gov't NL	S/C	Ice control materials	6,810.30
18 Meridian Engineering	Gas tax	Pumphouse Diesel Generator	10,350.00
19 PK's Restaurant	Office other	Gift cards admin. Appreciation day	175.00
20 Richard Power	Office other	Interim billing - 2021 financial audit	5,750.00
21 K&D Pratt	Fire	New fire suit	3,257.38
22 Brenntag	W/S	Soda Ash	2,404.65
23 NL Exchequer	W/S	Water distribution certification fee - Matt	86.25
24 Bell Aliant	Office	Phones	323.24
25 Bell Aliant	Fire	Phones	301.32
26 Bell Aliant	Museum	Phones	105.90
27 Marsh's Taxi	W/S, Rds	Deliveries	92.00
28 Foodland	Office other	Supplies	480.72
29 Dicks & Company	Office	Supplies	402.89
30 EMCO	W/S	Materials	2,071.48
31 Crewe's Garage	S/C	Jan-March Gas	2,420.43
32 Raymond Guy & Sons	W/S	Deliveries	619.29
33 Irving Oil	W/S	Gas	436.16
34 NL Power	S/L	Streetlighting	10,021.32
35 Parts for Trucks	Rds	Parts	65.41
36 SkyHawk	Rds	Vehicle Surveillance	423.66
37 Penguin Management	Fire	Dispatch system	960.00
38 Toromont	Rds	Parts	1,819.59
39 DSI	Office	Cheques	563.44
40 Orkin	Sanitation	Pest control	551.83
41 Marsh's Taxi	Rds	Delivery	46.00
42 C&C Distributors Ltd.	Office/Sanit.	Diesel, oil	7,845.37
43 C&E Automotive	Rds	Inspection, tire change	140.30
44 Kal Tire	Rds	Tires	1,292.12
45 Xylem	W/S	Pump parts	4,722.99
46 Xylem	W/S	Pump repairs	4,715.00
47 Avalon Hydraulics	Sanitation	Excavator parts/labour	1,028.63
48 Vista Safety Training	Fire	First Aid	207.00
49 Chandler	Fire	Jacket	97.75
50 Credit Recovery	Office other	Collections	52.90
51 PharmaChoice	Office other	Batteries	10.34
52 Quadient	Office other	Postage meter lease	563.50
53 Mercer's	Rds	Boots, glasses	318.49

**95,103.19**