



COPY

MINUTES OF MEETING

November 20, 2023 – 4:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, November 20, 2023, at 4:00 p.m in the Council Chambers. There were five members present: Mayor John Norman, Councillors Barry Randell, Lindsay Phillips, David Hiscock and Nicole Abbott. ECHO Crystal Fudge, Confidential Secretary Dianne Paul and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor.

It was moved by Councillor Hiscock and seconded by Councillor Randell that the agenda of the meeting held on November 20, 2023, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:-

Corp. Phillip Vautour from the R.C.M.P. attended the meeting to discuss the crime situation in the town and to inform Council of the recruitment of more officers for our area. As the officer in charge of this detachment he would like to see at least three full time working constables in our area. Mayor Norman thanked Corp. Vautour for coming in to update Council on the crime situation in our town and then Corp. Vautour retired from the meeting.

Adoption of minutes:-

It was moved by Councillor Randell and seconded by Councillor Abbott that the minutes of the meetings held on October 16, 2023, and November 6, 2023, be adopted as read. Motion carried unanimously.

Business arising from the minutes: -

- Cabot Stadium Hockey Scoreboard: It was moved by Councillor Abbott and seconded by Councillor Randell that the Town of Bonavista submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Canada Community-Building Funding in the amount of \$11,554.91 (\$12,742.00 less GST/HST rebate) for the purchase of a hockey scoreboard for Cabot Stadium. Motion carried unanimously.
- Cabot Stadium Sound System: It was moved by Councillor Abbott and seconded by Councillor Randell that the Town of Bonavista submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Canada Community-Building Funding in the amount of \$15,072.26 (\$16,620.70 less GST/HST rebate) for the purchase of a sound system for Cabot Stadium. Motion carried unanimously.

At 4:15 p.m. Deputy Mayor Reg Butler arrived at the meeting.

- Christmas 2023: Plans are being made to decorate Church Street for the Christmas season. Some lights have arrived, and wreaths are arriving tomorrow.



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- Red Cove Lane – Short Term Rentals: It was stated that we will not be meeting with the Town Planner until the new year.
- Wells’ Road: The DEO will be checking further into this with the contractor.
- Position of Arena Attendant at Cabot Stadium: It was stated that this position has now been filled.

Committee Reports:- None

Administrative Notes:- None

Finances:-

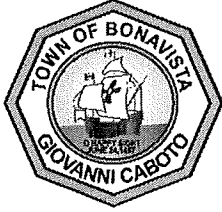
1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler that these bills in the amount of \$124,304.27 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for October 2023 were reviewed, and no issues were noted.

Permits:-

- A summary of permits was presented for information/review purposes.

Correspondence:-

From	Date	Regarding	Action/Resolution
Royal Newfoundland Constabulary Assn.		Advertising in their 33 rd . Annual Community Guide	N/A
R.C.M.P. Wish Trees.		Donation towards 38 th . Annual Wish Trees Event on December 1, 2023	It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to donate towards this event the same as in previous years. Motion carried unanimously.
The Royal Canadian Legion		Ad in Veterans Service Recognition Book	It was moved by Councillor Randell and seconded by Councillor Phillips to donate towards this Book the same as in previous years. Motion carried unanimously.
Saltwater Community Association	November 8, 2023	Hydroponic Farm	Due to conflicting schedules, this meeting will be rescheduled at a later date.
Bonavista Peninsula Status of Women Council	September 6, 2023	E-mail regarding issues of inequality right across the Peninsula	It was moved by Councillor Abbott and seconded by Councillor Phillips to defer this request until further information is available. Motion carried unanimously.



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Councillors' Concerns:-

Councillor Randell's concerns:-

1. Kevin Durdle having trouble with color of water at his residence on Cellar Hill. He has had this problem ever since he moved into his new house. It was stated that we should send our Water and Sewer Maintenance crew down to speak with him regarding this matter. Also, we should check with them about cleanup of the intake.
2. Ernest Stead regarding water and sewer in the area of Rocky Drung Extension. It was agreed to get quotes for water and sewer in this area.

Councillor Abbott's concerns:-

1. Pre-K Child Care. Councillor Abbott said that spaces will be available at Matthew Elementary soon for Pre-K Child Care.
2. Remembrance Day Service. There was a great turnout for the Remembrance Day Service which was held on Saturday, November 11, 2023, at Memorial United Church.

Youth Representative Noah Butt's concerns:-

1. Michael Ryder Sign and other signs near Stadium which need to be upgraded. Councillor Abbott will bring this matter up at the next Recreation meeting.

Deputy Mayor Butler's concerns:-

1. Remembrance Day Service. Deputy Mayor Butler said that it would be a good idea to have future Remembrance Day Services to be held at Memorial United Church as the weather is not always suitable for services outside at that time of the year.
2. Certificates from the Town for people celebrating birthdays and anniversaries. It would be nice to have certificates with the Town emblem on them to distribute to people who are celebrating birthdays and anniversaries.

Councillor Phillips' concerns:-

1. Allister Fisher experiencing a water problem near his residence on 4 Powell's Lane. It was agreed to check out this matter with our DEO to see what can be done to alleviate this situation.

Councillor Hiscock's concerns:- None

Mayor Norman's concerns:-

1. Pre-K Child Care. Mayor Norman stated that interviews are under way for positions with the Pre-K Child Care which is to be located at Matthew Elementary School.



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2. New Emergency Department. Mayor Norman stated that the New Emergency Department at the Bonavista Hospital is now up and running.
3. Physician Recruitment. Two doctors have already been signed on and recruitment looks positive for a couple of more doctors.
4. A letter should be written to Debbie Walsh regarding chemotherapy being administered at the Hospital instead of patients having to travel to Clarendville.
5. Update on a financial institution for our town. There is a committee in place of the Mayor, Councillor Hiscock, Chief Administrative Officer (CAO)/Clerk, and some businesspersons to see about getting another financial institution set up in our town. It would also be to our advantage if we could obtain the Scotiabank building for the town to use in future for some other purpose. A letter should be written to Scotiabank to see if this property can be obtained by the town.

Since there was no further business to be discussed, it was moved by Councillor Randell that the meeting be adjourned at 5:05 p.m.

Dianne Paul, Acting Town Clerk

Town of Bonavista
Bills Presented for Approval
Council Meeting
November 20, 2023

	Vendor	Department	Description	Amount
1	Great Cdn Dollar Store	Office other	Tools for BBQ	18.40
2	Xplore	Fire	Internet	127.64
3	Amazon	Office	Screen protectors	44.80
4	Foodland	Office other	Summer staff event	397.28
5	Wix.com	Office other	Website development	345.00
6	United Sail Works	w/s	Supplies	287.50
7	Irving	w/s	Gas	375.74
8	Chamber of Commerce	Office other	Registration fee - forum	50.00
9	Bonavista Social Club	Office other	Doctor recruitment	905.63
10	Craig's Locksmithing	Stadium	Repair doors	1,943.50
11	Bell Aliant	Office	Phones	355.78
12	Bell Aliant	Fire	Phones	103.79
13	Bell Aliant	Fire	Phones	110.44
14	Bell Aliant	Museum	Phones	113.72
15	Credit Recovery	Office other	Collections	275.98
16	Lodge's Plumbing & Heating	w/s	Heaters	1,103.89
17	Day & Ross	Office other	freight	76.07
18	K&D Pratt	Fire	SCBA test	236.99
19	Newfoundland Power	Various	Electricity Bill	5,984.40
20	Ellis Gas & Convenience	Fire	Gas	40.50
21	Mercer's Marine	Rds	Safety clothing	329.04
22	Sandra O'Connor	Museum	Reimbursement supplies	27.31
23	Vardy Villa	Sanitation	Garbage Collection September	26,335.00
24	Vardy Villa	Sanitation	Garbage Collection October	21,160.00
25	TownSuite	Office other	2024 subscription	4,701.81
26	MPT PLC Inc.	Office other	Professional Fees	799.25
27	Bonavista Cabs	Rds	Delivery	23.00
28	Newfoundland Power	Streetlighting	Streetlighting	10,016.01
29	Blue Oceans Satellite Systems Inc	Rds	Vehicle Surveillance	423.66
30	Raymond Guy & Sons	W/S	Deliveries	180.32
31	Brenntag Canada	W/S	Chlorine/cylinders	16,016.21
32	Orkin Canada	Sanitation	Pest control	595.98
33	Orkin Canada	Legacy	Pest control	201.83
34	Orkin Canada	Office other	Orkin Aire	21.85
35	Orkin Canada	Office other	Orkin Aire	21.85
36	Boyce Tech	w/s	Printer	344.99
37	Thomas Coffey Technical Services	Fire	Gauges, repairs	1,008.52
38	C&C Distributors	Various	Diesel, Furnace oil	10,327.83
39	Sansom Equipment Ltd	Office other	Generator annual maintenance	625.12
40	Sansom Equipment Ltd	w/s	Generator annual maintenance	557.98
41	Windco	Office other	Flags	1,498.16
42	R&J Advertising	Stadium	Arena Attendant ad	98.00
43	R&J Advertising	Office other	Community housing survey ad	100.00
44	JT Swyers	Various	Supplies	3,260.49
45	Dicks & Co.	Office supplies	Office supplies	233.89

46	Dicks & Co.	Office supplies	Office supplies	158.63
47	Stephanie Lodge	Office other	Remembrance Day gathering	50.52
48	Marsh's Taxi	w/s	Deliveries	69.00
49	Crewe's Garage	Rds	Vehicle Maintenance	673.99
50	R&J Advertising	Office other	Ad	75.00
51	Crewe's Garage	Rds	April-July Gas	3,408.75
52	Quadient	Office other	Copier lease	563.50
53	PK's	w/s	Meals for OT workers	145.49
54	C&E Automotive	Fire	Parts, labour	896.96
55	C&E Automotive	Rds	Truck maint.	103.50
56	Wolseley	w/s	Supplies	805.00
57	Wolseley	w/s	Supplies	3,561.57
58	Wolseley	w/s	Supplies	1,150.00
59	Parts Place	Various	Parts	580.22
60	Rodways	Office supplies	Bulletin boards	256.99

124,304.27