



COPY

MINUTES OF MEETING

FEBRUARY 27, 2023 – 6:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, February 27, 2023, at 6:00 p.m. in the Council Chambers. There were seven members present; Mayor John Norman, Deputy Mayor Reg Butler and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, Barry Randell, and Colleen Tinkham were present in the Chambers. CAO/Clerk Stephanie Lodge, and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor and was opened with a prayer.

It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham that the agenda of the meeting held on February 27, 2023, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:- None

Adoption of minutes:-

It was moved by Councillor Randell and seconded by Councillor Tinkham that the minutes of the meeting held on February 13, 2023, be adopted as read. Motion carried unanimously.

Business arising from the minutes:- None

Committee Reports:-

Tourism & Culture Committee Meeting – Presented by Councillor Tinkham (see attached minutes)

Town Map proposals – It was moved by Councillor Tinkham and seconded by Councillor Randell to accept the Waterwerks town map proposal in the amount of \$8,000 plus H.S.T. Motion carried unanimously.

All recommendations presented in the report were agreed upon by Council.

Administrative Notes:- None

Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Tinkham and seconded by Councillor Hiscock that these bills in the amount of \$37,975.23 be paid. Motion carried unanimously.
2. The Cabot Stadium Statement of Income and Expenses for February 2023 was reviewed, and no issues were noted.



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Permits:-

- A summary of permits was presented for information/review purposes.

Correspondence:-

From	Date	Regarding	Action/Resolution
Dwayne Sexton	Feb. 14, 2023	Tax exemption	Request denied.
Canadian Cancer Society Donation	Feb. 2023	2023 donation	The Town will donate to the local Cancer Relay for Life.

Notice of Motions: None

Councillors' Concerns:-

Mayor Norman's concerns:-

1. Health care: Mayor Norman provided an update on the health care situation. He expects public announcements to be made within the next couple of weeks. Jobs have been posted for the newly funded positions. The upcoming community health care meeting to be held on Wednesday was discussed.
2. College Of North Atlantic – The Post-Secondary Advisory Committee for the Bonavista Peninsula have planned to meet every two weeks with an executive member of CNA to work on college programming.
3. Church Street Brewery – It was stated that the Brewery is in a mixed-use heritage zone. Catering (restaurants, bars, lounges, takeouts) is a discretionary use under this zone. ECHO to contact Municipal Affairs to provide Council's approval for the establishment under this use.
4. TV Show filming – Ben Stiller and crew are set to film a tv show in Bonavista late March/early April until early to mid May. There will be approximately 120-180 film staff/crew in the community during this time.

Councillor Hiscock's concerns:-

1. UMC meeting Aug 17-19, 2023 - Bonavista will host an Urban Municipalities Committee meeting. Council will be invited to attend the Thursday meet and greet and the Friday evening dinner.

Councillor Randell's concerns -

1. Update on fire truck – CAO stated the Town must accept the initial funding offer. When the next government tender for a basic fire truck is awarded, FES will approach the Minister with the increase in the base truck cost and the funding arrangement with Bonavista will be reviewed.
2. Meeting with MP – Councillor Randell would like to arrange a meeting with MP Churence Rogers to discuss federal funding opportunities.



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3. Councillor Randell provided an update from the Townscape Foundation. There is a bakery/catering business planning to start a year-round operation in the Harris Shop.

Councillor Tinkham

1. ATV designated routes – Councillor Tinkham has received positive feedback from municipalities who have implemented an ATV route plan. She will continue to work on a similar pilot project for Bonavista.

Councillor Abbott's concerns:- None

Deputy Mayor Butler's concerns:- None

Councillor Phillips' concerns:-

1. Plows piling snow in intersections – It was suggested to remind the public to call the Town Hall with any snow clearing concerns.

Youth Representative Noah Butt:- None

Since there was no further business to be discussed, it was moved by Councillor Hiscock that the meeting be adjourned at 8:09 p.m.

Stephanie Lodge, CAO/Clerk



MINUTES OF MEETING

TOURISM & CULTURE

FEBRUARY 22, 2023 – 3:00 PM

A meeting of the Bonavista Tourism and Culture Committee was held on Wednesday, February 22, 2023, at 3:10p.m. in the Council Chambers. Councillor Colleen Tinkham, Councillor Nicole Abbott and Councillor Barry Randell were in attendance and Mayor John Norman joined the meeting by telephone. Also present at the meeting was Crystal Fudge, Economic, Cultural and Heritage Officer (ECHO) and Stephanie Lodge, CAO/Clerk.

Councillor Tinkham called the meeting to order.

Town map proposals – The Town issued an RFP for the design and print of a new town map and 5 proposals were received and reviewed:

iDesign Ltd. Graphic Design & Print	\$ 5,654.65
Waterwerks	\$ 8,000.00
Perfect Day	\$ 7,705.00 (printing not included)
Rogue	\$10,500.00
DC DesignHouse	\$14,000.00

RECOMMENDATION: To accept the Waterworks proposal.

Mayor Norman joined the meeting at 3:25 p.m.

Bonavista Biennale– Mayor Norman provided a summary of the most recent meeting with the Bonavista Biennale. Overall, the discussion was positive however, going forward, the Town will use discretion due to the negativity surrounding previous exhibits.

RECOMMENDATION: Review written proposals for potential sites before committing to partnering with the Biennale.

Visitor Centre (shoulder season) – The Visitor Centre is only open when students are available, therefore visitors do not have access to information during shoulder season (May-June, September-October).

RECOMMENDATION: Discuss the option of using the Matthew Legacy site during the shoulder season or as a second information centre during peak season.

Lions Club Fence – Several options were discussed, and it was determined that none were feasible.

RECOMMENDATION: Replace the fence as it was originally intended but bring to Council for further discussion.



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Bonavista Harbour Authority update – There has been no update on the progress of the harbour becoming ISPS compliant. The importance of compliance was discussed. ECHO will arrange another meeting with the Authority and Councillor Tinkham will attend on behalf of Council.

Matthew Legacy – ECHO provided an update on the work that has been recently completed on the boat. Funding was discussed. It was decided to set up a meeting with ACOA to discuss opportunities to complete other necessary repairs.

Councillor Concerns:

Councillor Tinkham:

Councillor Tinkham discussed Harbour Fest which is now planned to be held at the Matthew Legacy site. It was agreed to promote the festival on the Town of Bonavista website/social media.

Garbage cans at Cape Bonavista – It was agreed more garbage cans are needed along the trail.

Councillor Tinkham asked if it is possible to have a “things to do and see” section on our webpage/social media. It was decided to post, share and highlight activities that are happening on the Town’s Facebook page.

Councillor Abbott: None

Councillor Randell: None

Mayor Norman:

Mayor Norman stated the Townscape Foundation is currently drafting ideas for the next phase of Church Street development which includes improvements around Riffs and Marshes Take-out as well as the main section from the Town Hall down to Swyers Grocery.

Since there was no further business to discuss, the meeting adjourned at 4:18 p.m.

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 February 27, 2023

	Vendor	Department	Description	Amount
1	Electric Motor & Pump	W/S	Motor	562.35
2	Parts Place	S/C	Parts	701.79
3	Boyce Tec Inc.	Office other	Deposit on camera system - town hall	3,025.99
4	Ann Squires	Office other	Bookeeping CEEP	2,000.00
5	Air Liquide	S/C	Oxygen, acetylene	837.77
6	Steers Insurance	Fire	Policy renewal	750.00
7	R&J Advertising	Office other	Accomodations regulations	37.00
8	Toromont	S/C	Parts	376.22
9	Municipalities NL	Office other	Municipal Symposium Registration	350.00
10	JT Swyers	S/C, office	Parts, supplies	1,606.32
11	NL Power	Various	Light bill	10,624.47
12	Avalon Hydraulics	S/C	Hoses/fittings	559.47
13	Telus	Office other	Phones	1,006.86
14	Wistex	W/S	2x power supply	1,495.49
15	Xplornet	Fire	Internet	121.89
16	Dicks & Co.	Office	Supplies	64.39
17	Dicks & Co.	Office	Supplies	16.66
18	Dicks & Co.	Office	Supplies	151.86
19	Orkin	Office other	Orkin Aire	20.70
20	Telus Mobility	Office other	Cell phones	915.29
21	Toromont	S/C	Parts	161.00
22	State Chemical	W/S	Chemicals	661.00
23	Toromont	S/C	Parts	1,389.89
24	Crewe's Garage	Rds	Gas Oct/Nov/Dev	2,330.98
25	C&C Distributors	Various	Diesel, oil	10,275.63
26	Innovation, Science, Econ. Dev. Canada	Fire	Radio authorization renewal invoice	404.38
27	Bonavista Cabs	S/C	Deliveries	115.00
28	Paint Shop	Sanitation	Supplies for shack	181.95
29	Brenntag Canada	W/S	Invoice correction - credit	- 3,477.20
30	Mercer's Marine	Stadium	Jacket/boots	535.58
31	Parts for Trucks	S/C	Parts	172.50

37,975.23