



COPY

MINUTES OF MEETING

May 8, 2023 – 4:20 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, May 8, 2023, at 4:20 p.m. in the Council Chambers. There were seven members present; Mayor John Norman, Deputy Mayor Reg Butler and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, Barry Randell, and Colleen Tinkham were present in the Chambers. CAO/Clerk Stephanie Lodge, ECHO Crystal Fudge and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor.

It was moved by Deputy Mayor Butler and seconded by Councillor Randell that the agenda of the meeting held on May 8, 2023, be adopted as read with an amendment to add “Municipal Awareness Week” to the administrative notes section and a letter from BTMHA under the correspondence section. Motion carried unanimously.

Delegations/Proclamations/Presentations:- None

Adoption of minutes:-

It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler that the minutes of the meeting held on April 17, 2023, be adopted as read. Motion carried unanimously.

Business arising from the minutes: - None

Committee Reports:- None

Administrative Notes:-

- 18A Mount Prospect Street –It was moved by Deputy Mayor Butler and seconded by Councillor Abbott to write off the clean-up fee associated with this property. Motion carried unanimously.
- Fireworks 2023 - It was moved by Councillor Randell and seconded by Councillor Tinkham to order fireworks in the amount of \$20,000.00 for July 30, 2023. Motion carried unanimously.
- 24-28 Moulard’s Lane – It was agreed to provide fill to this location to prevent further flooding.
- Issuance of stop-work orders: It was moved by Councillor Tinkham and seconded by Councillor Hiscock to delegate to the CAO, ECHO and DEO the power to issue orders under Section 404(6) of the Municipalities Act. Motion carried unanimously.
- UMC Meeting in Bonavista: Any Council member that is interested in attending should advise ECHO.
- Seasonal work start dates: It was stated that seasonal public works staff started today and landscape workers will begin next week. Museum staff will begin on May 29 and the Museum will be open to the public from June 1 to October 6, 2023



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- Municipal Awareness week: Mayor Norman signed the proclamation for Municipal Awareness Week May 8-12, 2023. The Town hall will be hosting the Grade 3's from Matthew Elementary who are learning about municipal politics and will also have an open house on May 12 with snacks and refreshments to celebrate.

Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Hiscock and seconded by Councillor Randell that these bills in the amount of \$87,139.81 be paid. Motion carried unanimously.
2. The Cabot Stadium Statement of Income and Expenses for April 2023 was reviewed, and no issues were noted.
3. Tax write-off: It was moved by Councillor Tinkham and seconded by Councillor Phillips to write off the account of the late Rhonda (David) Abbott in the amount of \$160.00. Motion carried unanimously.

Permits:-

- A summary of permits was presented for information/review purposes.
- 63 Church Street and 14 Bland's Lane – It was unanimously agreed the Councillor Tinkham does not present a conflict of interest with regards to 63 Church Street. It was moved by Deputy Mayor Butler and seconded by Councillor Randell to approve the extension permits for 63 Church Street and 14 Bland's Lane as presented by ECHO on behalf of the Heritage Advisory Committee. Motion carried unanimously.

Correspondence:-

From	Date	Regarding	Action/Resolution
CNA Invitation	May, 2023	CNA graduation invite	Councillor Hiscock will attend on behalf of Council.
TBN	May, 2023	Regional committee	Councillor Hiscock, Councillor Randell and Deputy Mayor Butler will attend on behalf of Council.
Bonavista Fire Department	May 5, 2023	Repairs to building	It was agreed to review what work needs to be done and a cost estimate for repairs.
BTMHA	May, 2023	Ice rental donation	It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler to donate 10 hours of ice time to Bonavista-Trinity Minor Hockey Association. Motion carried unanimously.

Notice of Motions: None

Councillors' Concerns:-

Councillor Randell:

1. Repairs needed to pasture fence – DEO to follow-up.



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2. Street name sign needed for Cellar Hill – DEO to follow-up.
3. Condition of Church Street – Councillor Randell discussed the poor condition of Church Street and Coster Street. A discussion arose regarding the Town doing the necessary repairs. CAO will follow up with MHA Craig Pardy.
4. T.V. show filming – Councillor Randell suggested the Town highlight the show that is being produced by Ben Stiller and filmed in Bonavista. ECHO to reach out to filming staff for permission.

Councillor Hiscock's concerns:- None

Councillor Phillips' concerns:- None

Councillor Abbott's concerns:-

1. Town clean up – The Town will do another bulk clean up this year and AEC workers will clean the main areas. The Geopark will be doing beach clean-ups. Councillor Abbott will reach out to Robins Donuts and the Lions Club to seek interest in another community clean-up day.
2. Compost bins – Councillor Abbott questioned if it would be beneficial to participate in the MMSB program. It was stated the Town did this before but demand was low.
3. Meeting with Saltwater Community Association – It was agreed to re-schedule the meeting that was previously postponed.

Youth Representative Noah's concerns:-

1. Fundraising tournaments – It was stated there is an upcoming recreation meeting where this will be discussed.

Deputy Mayor Butler's concerns:-

1. Fire Truck – Deputy Mayor Butler questioned if the fire truck is scheduled to arrive earlier than originally planned. It was stated it is the hope that it will be ready for next years' fire convention.
2. Limited comments on the Town's Facebook page – It was stated that comments are limited on posts that are for information purposes only.
3. Condition of Mullaley's Lane – DEO to follow-up. This lane also needs a street name sign.

Councillor Tinkham's concerns:-

1. Illegal dumping – It was stated the Town has already cleaned up some areas and will continue to do so. AEC workers can clean up the turn-around area coming into Bonavista. ECHO to check on the area near Elliston that was reported to determine if it is within town boundaries.
2. Old boards around boardwalk – This will be addressed during clean-up efforts.

Mayor Norman's concerns:-

1. Sink holes around Rolling Cove seawall – Need a temporary fix until contractor begins work. DEO to follow-up.



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2. Seawall worksite in Rolling Cove – Work is finished in this area and the contractor needs to clean up the site.
3. Old capital works project signs – Sign on John Cabot Drive should be removed. DEO to follow-up.
4. Fire truck – Mayor Norman stated he had a discussion with the Premier regarding funding for the fire truck.
5. Health care event – Mayor Norman confirmed the Town, in coordination with the Department of Health, will host a social event this summer for all health care management and staff.
6. AEC opportunity for flower planting and maintenance – it was agreed to move forward with this arrangement.

Since there was no further business to be discussed, it was moved by Councillor Tinkham that the meeting be adjourned at 5:40 p.m.



Stephanie Lodge, CAO/Clerk



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RECREATION

MAY 11, 2023 – 3:30 PM

A meeting of the Bonavista Town Council Recreation Committee was held on Thursday, May 11, 2023, at 3:30 p.m. in the Council Chambers. Councillor Abbott and Councillor Tinkham were in attendance. Also present at the meeting was Stephanie Lodge, CAO, and Lloyd Stagg, Director of Recreation and Community Services.

Councillor Abbott called the meeting to order at 3:45 p.m.

Chalet at Cape Bonavista – Work will begin soon on repairs from lightening storm damages. It was noted there are additional repairs to the chalet that need to be addressed.

RECOMMENDATION: Director of Recreation get an estimate on repairing additional damages.

Soccer Field/ Softball Field Update – Work is continuing on the soccer field. The softball field needs to be salted/sanded. This will require additional salt as there is not enough on hand, and the purchase of silica sand for infield for approximately \$1,850.00.

Picnic Tables – Many requests from those who walk up the track have been received for picnic tables to use for a resting/social area.

RECOMMENDATION: Director of Recreation to obtain prices for picnic tables.

Beach Volleyball Court –

RECOMMENDATION: Director of Recreation to apply for a beach volleyball court under the Active NL Fund.

Scoreboard for Stadium –

RECOMMENDATION: Director of Recreation to apply for a beach volleyball court under the Active NL Fund.

Weekend of Activities – A discussion arose regarding organizing several events throughout the summer.

Church Street Festival – A discussion arose regarding possible events to hold during Church Street Festival (Bouncy castle, disc golf, BBQ, ball hockey, pickleball, etc.).

Town Clean up–

RECOMMENDATION: Councillor Abbott to coordinate a community clean-up with Robins Donuts and the Lions Club.



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Management/Councillors Concerns

Director of Recreation – Deadline for student applications is May 12, 2023.

Councillor Abbott – Discussed the idea of purchasing some balls and rackets to leave at the playground for use on a sign-out basis.

Councillor Tinkham – Discussed activities that would be of interest to seniors.

Since there was no further business to be discussed, the meeting adjourned at 4:35 p.m.

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 May 8, 2023

	Vendor	Department	Description	Amount
1	Irving	w/s	Gas	380.77
2	Amazon	Office	White boards/pins	115.43
3	Xplore	Fire	Internet	121.89
4	Eastlink	Office	Internet	333.39
5	Telus Mobility	Office	Cell Phones	921.38
6	Telus	Office	Phones	408.70
7	C&C Distributors	Various	Diesel, Oil	3,450.71
8	Cal LeGrow	Office other	Insurance - new loader	579.00
9	Irving	W/S	Gas	356.05
10	Parts for Trucks	S/C	Parts	139.07
11	NL Power	S/L	Streetlighting	9,894.21
12	EDANL	Office other	Conference fee	182.42
13	Blue Oceans Satellite Systems	Rds	Vehicle Surveillance	423.66
14	Xylem	W/S	Parts	1,812.72
15	Dicks & Co.	Office	Supplies	167.89
16	Toromont	Rds	Parts	92.46
17	R&J Advertising	Office other	Volunteer week ad	25.00
18	Toromont	Rds	Credit note	- 2,000.00
19	Battlefield	Rds	Parts	2,111.40
20	Modern Business	Office	Supplies	373.66
21	Credit Recovery	Office other	Collection fees	126.50
22	Coastal Machining	Rds	Wear plate	234.22
23	Andy's Small Engine Sales	Fire	Bar/chain	534.64
24	Avalon Hydraulics	Rds	Hoses/fittings	129.18
25	Crewe's Garage	Rds	Vehicle maintenance	1,993.93
26	J.T. Swyers	Various	Supplies	201.96
27	NL Power	Various	Electricity bill	9,937.64
28	Toromont	Rds	Repairs/travel	1,468.35
29	Bonavista Cabs	Rds	Deliveries	69.00
30	Orkin	Legacy	Pest Control	201.83
31	Mercer's Marine	Rds	Gloves, glasses	84.70
32	Vardy Villa	Sanitation	Garbage Collection	26,565.00
33	Brenntag	w/s	Credit note	- 5,520.00
34	Toromont	Rds	Parts	868.79
35	MANL	Museum	Membership fee	60.00
36	Marsh's Taxi	Rds	Deliveries	46.00
37	Marsh's Taxi	w/s	Deliveries	34.50
38	MPT PLC Inc.	Office other	Legal fees	3,174.00
39	Municipal Assessment Agency	Office other	Assessment fees	17,550.00
40	Orkin	Office other	Orkin Aire	21.85
41	Safety Source	Fire	Supplies, boots	810.75
42	Provall Parts	Rds	Blade	1,452.45
43	Raymond Guy	Various	Deliveries	620.37
44	Penguin Management	Fire	Dispatch System	972.00
45	Orkin	Sanitation	Pest Control	595.98
46	Toromont	Rds	Repairs to Backhoe	4,352.60
47	Bell Aliant	Office	Phones	341.01
48	Bell Aliant	Fire	Phones	210.38
49	Bell Aliant	Museum	Phones	112.37
				87,139.81