



COPY

MINUTES OF MEETING

OCTOBER 17, 2022 – 6:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, October 17, 2022, at 6:00 p.m. in the Council Chambers. There were six members present; Mayor John Norman, Deputy Mayor Reg Butler, and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips and Colleen Tinkham were present in the Chambers. CAO/Clerk Stephanie Lodge and ECHO Crystal Fudge were also present.

The meeting was presided over by the Mayor.

It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham that the agenda of the meeting held on October 17, 2022, be adopted as read with an amendment to include correspondence from RNC and from Mr. Bill Skiffington as well as a Change Order Approval for the Seawall Project under Notice of Motions. Motion carried unanimously.

Delegations/Proclamations/Presentations:- None

Councillor Phillips joined the meeting at 6:03 p.m.

Adoption of minutes:-

It was moved by Councillor Hiscock and seconded by Councillor Tinkham that the minutes of the meeting held on September 26, 2022 be adopted as read. Motion carried unanimously.

Business arising from the minutes:- None

Committee Reports:-

Public Works Committee Meeting – Presented by Mayor Norman for Councillor Phillips (see attached minutes)

Garbage Truck – It was decided to develop a set of specs for the truck, to call tender, and to seek permission to borrow from Municipal Affairs.

It was moved by Councillor Hiscock and seconded by Councillor Tinkham that the Public Works Committee report given on the meeting held on October 3, 2022 be adopted and the recommendations therein be approved. Motion carried unanimously.

Executive Committee Meeting – Presented by Mayor Norman (see attached minutes)

It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure



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Division of the Department of Transportation and Infrastructure for the following project scopes and values:

1. Removal of Existing Water Tower \$892,000
2. Sewage Pumping Station Upgrades \$1,017,500
3. New Maintenance Garage \$2,700,000

The Town of Bonavista agrees to provide its share of the cost-shared funding for this project should it be selected for funding and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town. Motion carried unanimously.

Administrative Notes:-

1. Town Map: It was moved by Councillor Tinkham and seconded by Councillor Abbott to develop specs and call tender for the design and print of a new map for the Town of Bonavista. Motion carried unanimously.
2. Habitat for Humanity 27 Rutherford Cres. – It was decided to deny the proposal for 27 Rutherford Crescent but to explore other opportunities for development with Habitat for Humanity throughout the Town.

Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Tinkham and seconded by Councillor Hiscock that these bills in the amount of \$508,780.52 be paid. Motion carried unanimously.

Permits:-

A summary of permits was presented for information/review purposes.

Correspondence:-

| From | Date | Regarding | Action/Resolution |
|---------------------------------|----------------|---|---|
| Saltwater Community Association | Sept. 28, 2022 | Amending MOU | It was agreed to meet with the Association to discuss an MOU amendment as well as future projects and intentions of the Association. |
| Town of Marystown | Sept. 27, 2022 | Donation – Red Cross Hurricane Fiona fund | It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock to donate \$1,000.00 to the Red Cross in Port aux Basques to assist with the aftermath of Hurricane Fiona on the South West Coast. Motion carried unanimously. |
| Frederick Russell – AEC | Sept. 28, 2022 | Thank-you – Colin and Gary | N/A |
| Town of Elliston | Sept. 15, 2022 | Donation in memory of Councillor Rolls | N/A |



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|----------------------|---------------|----------------------|--|
| RNC-Crime Prevention | Sept.12, 2022 | Advertising space | It was decided not to support this initiative as the Town supports the local RCMP detachment. |
| William Skiffington | Oct. 16, 2022 | #7 Skiffingtons Lane | It was decided to maintain the existing roadway now that it has been upgraded for better access. |

Notice of Motions:

- Change order - It was moved by Councillor Hiscock and seconded by Councillor Phillips to approve the change order notice of \$529,391.00 from the Division of Municipal Infrastructure for the Bonavista Storm Damage 2020 Project #BLZ20-M000001 for estimated increased quantities to complete the necessary repair work. Motion carried unanimously.

Councillors' Concerns:-

Mayor Norman's concerns:-

1. Ryan Premises update – Phase one for maintenance on the Ryan Premises has been approved and there is indication that additional funding will be approved.
2. Wellness Centre update– Public announcement was made today regarding the collaboration between Tip-A-Vista, YMCA and Eastern Health which has led to the successful development of Phase 1 – health services to the upper level. The next phase will consist of a wellness facility (gym, weights/cardio, party rental, change rooms, etc.).
3. Accommodation freeze. It was agreed that this policy should be pursued due to the housing shortage in the community. Enforcement was discussed. ECHO/CAO will formalize the policy for discussion at the next meeting.

Councillor Abbott's concerns:- None

Deputy Mayor Butler's concerns:-

1. Rolling Cove Road – it was stated paving is expected to occur this week and once finished, the road will be re-opened.
2. Paving – it was stated paving of town roads will continue until the end of the month.
3. Fire truck – ECHO stated the specs have been finalized. The next step is to have the document passed by the Fire Emergency Services Division and the Public Procurement Agency. Once approved, tender will be issued.
4. Trail association– Deputy Mayor Butler stated repairs to Dam Pond bridge are complete and more work on additional bridges is planned.

Councillor Phillips' concerns:-

1. Ditch near Wally Coles – Councillor Phillips stated this ditch needs to be cleared. DEO will investigate.



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2. Parking outside of Art Studio on Ryan's Hill Road – it was stated a request for a no parking sign in this area has been sent to the Department of Highways.
3. Old water tower removal – it was stated this is the number one priority on the Town's Capital Works Application. Removal is dependent on assistance from the provincial/federal government and the Town will continue to advocate for this project.
4. Right of way off Strathie's Road – A large rock used to block this right of way which prevented ATV use and has since been removed. It was stated this is a right of way for land access and therefore it cannot be blocked.

Councillor Tinkham's concerns:-

1. ATV plan - Councillor Tinkham will follow up with the ATV roadway plan.
2. Advance Poll - Councillor Tinkham confirmed there will be no advance poll for the upcoming by election.
3. Councillor Tinkham questioned if there could be an area be dug out up the track for a resting place for trail users. This will be discussed at the next recreation committee meeting.
4. U-Haul business permit for Rolling Cove Road – Councillor Tinkham suggested several opportunities for a suitable location for this business (commercial zone). The decision to prohibit the business in the residential/mixed used zone remains unchanged.

Councillor Hiscock's concerns:-

1. Councillor Hiscock stated the Fire Department's gas detector is not working. As Fire Department Liaison, Deputy Mayor Butler will ask that the Department always have a functional gas detector on hand.
2. Groves Lane –concern regarding bushes obstructing the view of pedestrians and motorists using this lane. It was stated the rose bushes have been cut back now and this should help the problem.
3. UMC Meeting – Councillor Hiscock suggested that Bonavista host a UMC meeting in July/August 2023. It was decided that Councillor Hiscock should arrange this at the next UMC meeting in December.

Since there was no further business to be discussed, it was moved by Deputy Mayor Butler that the meeting be adjourned at 8:15 p.m.

Stephanie Lodge, CAO/Clerk

Town of Bonavista
Bills Presented for Approval
Council Meeting
October 17, 2022

| | Vendor | Department | Description | Amount |
|----|-------------------------------|----------------|---------------------------|------------|
| 1 | Sweetlands Aggregate | Seawall | To be reimbursed | 416,375.47 |
| 2 | Aguathuna Drafting/Consulting | Seawall | To be reimbursed | 23,002.88 |
| 3 | Xplornet | Fire | Internet | 121.89 |
| 4 | Amazon | Recreation | Dog park supplies | 627.91 |
| 5 | ULINE | Rds | Hard Hats | 233.98 |
| 6 | Amazon | Office other | Tablet cases | 49.04 |
| 7 | Vistaprint | Rds | Town logo for hard hats | 66.69 |
| 8 | Vardy Villa | Sanitation | Sept. garbage collection | 24,265.00 |
| 9 | Dicks & Co. | Office | Supplies | 80.48 |
| 10 | Bell Aliant | Fire | Phones | 100.86 |
| 11 | Bell Aliant | Fire | Phones | 109.68 |
| 12 | Bell Aliant | Museum | Phones | 118.05 |
| 13 | Mercer's Marine | Rds | Safety glasses | 10.34 |
| 14 | Bell Aliant | Office | Phones/internet | 323.24 |
| 15 | Parts Place | Fire | Parts/supplies | 308.08 |
| 16 | Parts Place | Rec/Rds | Parts/supplies | 58.61 |
| 17 | AETTNL | w/s | Professional fee - Darrin | 276.00 |
| 18 | Ellis Gas & Convenience | Fire | Gas | 44.00 |
| 19 | Colton Concrete | Rds | Asphalt | 1,226.19 |
| 20 | Dicks & Co. | Office | Supplies | 933.42 |
| 21 | Dicks & Co. | Office | Supplies | 91.95 |
| 22 | EC Boone | Rds | Street sign | 172.96 |
| 23 | NL Power | Streetlighting | Streetlighting | 9,968.53 |
| 24 | Municipal Assessment Agency | Office other | 4th quarter fee | 17,582.50 |
| 25 | Dicks & Co. | Office | Supplies | 136.84 |
| 26 | Raymond Guy & Sons | w/s | Freight | 448.10 |
| 27 | R&J Advertising | Office other | By-election details | 49.00 |
| 28 | Brenntag | w/s | Credit memo | - 1,738.59 |
| 29 | Brenntag | w/s | Cylinder return | - 4,600.00 |
| 30 | Brenntag | w/s | Chlorine, cylinders | 10,431.58 |
| 31 | Blue Oceans Satellite Systems | rds | Vehicle Surveillance | 423.66 |
| 32 | Toromont | Rds | Parts | 389.75 |
| 33 | Durdle's Building Centre | Sanitation | Garbage bags | 147.45 |
| 34 | Paint Shop | Stadium | Paint | 68.99 |
| 35 | Irving Oil | w/s | Fuel | 157.23 |
| 36 | Bonavista Cabs | Rds | Deliveries | 69.00 |
| 37 | C&C Distributors | San., rds | Diesel, grease, oil | 6,649.76 |

508,780.52