



COPY

## MINUTES OF MEETING

May 29, 2023 – 6:00 PM

### Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, May 29, 2023, at 6:10 p.m. in the Council Chambers. There were five members present; Councillors David Hiscock, Barry Randell, and Colleen Tinkham were present in the Chambers. Mayor John Norman and Councillor Nicole Abbott joined the meeting via videoconference. CAO/Clerk Stephanie Lodge, ECHO Crystal Fudge and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor.

It was moved by Councillor Randell and seconded by Councillor Hiscock that the agenda of the meeting held on May 29, 2023, be adopted as read with an amendment to include 51 Canon Bayley Road under the permits section. Motion carried unanimously.

### Delegations/Proclamations/Presentations:- None

### Adoption of minutes:-

It was moved by Councillor Hiscock and seconded by Councillor Tinkham that the minutes of the meeting held on May 8, 2023, be adopted as read. Motion carried unanimously.

### Business arising from the minutes: - None

### Committee Reports:-

#### Recreation Committee Meeting – Presented by Councillor Abbott (see attached minutes)

All recommendations presented in the report were agreed upon by Council.

### Administrative Notes:-

- Tax write-off: It was moved by Councillor Hiscock and seconded by Councillor Randell to write off the account of the late Una Noble-Phillips in the amount of \$1,700. Motion carried unanimously.
- Paving estimates: An estimate was received to pave a section of Wells' Road and Bake Pot Pond Road for \$18,000 and \$17,000 respectively. As this was not budgeted for, and there is already a cost overrun for the current capital works paving project, it was decided not to move forward with this work. Significant repairs will be made to the section of Bake Pot Pond Road this year by the Town Crew and the section of Wells' Road will be included in this year's capital works application.

### Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Tinkham and seconded by Councillor Hiscock that these bills in the amount of \$66,156.74 be paid. Motion carried unanimously.



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**Permits:-**

- A summary of permits was presented for information/review purposes.
- 51 Canon Bayley Road demolition permit: It was agreed to approve the demolition permit for 51 Canon Bayley Road as per the recommendation of the Heritage Advisory Committee. Standard documentation procedure will be followed.

**Correspondence:-**

From	Date	Regarding	Action/Resolution
Xplore Inc.	May 11, 2023	Letter of Support	It was agreed to provide a letter of support for Xplore to gain access to unused fibre strands.
Municipal Assessment Agency	May 17, 2023	Update	N/A
Municipal Assessment Agency	May 17, 2023	Assessment Roll tax year 2024	N/A
Vista Family Resource Centre	May 25, 2023	Play space	Mayor Norman to coordinate with the Horticulture Society to provide assistance with this project.
Carol Abbott	May 25, 2023	Mark Abbott – Basketball Team NL sponsor	Since Council cannot support all the successful athletes in the community that travel for sports, a sponsorship cannot be provided at this time. Councillor Tinkham suggested starting a municipal scholarship for athletes that wish to apply.
Office staff	May, 2023	Thank you -Professional Admin. Day	N/A
Saltwater Community Association	May 24, 2023	Meeting	Councillor Hiscock left the meeting at 7:06 p.m.  Councillor Abbott went through a chronological list of requests from SWCA which the Council has supported in the past. It was stated that the original agreement for the initial meeting was with board members only to discuss the MOU and other items as per the agenda. It was agreed that Council is still willing to meet under the original terms. A discussion arose regarding having a representative from the Bonavista Peninsula Status of Women Council attend the meeting. It was unanimously agreed this is not necessary as there is diverse and equal representation on Council and in Management positions. The Town's commitment to equality would be no different at this meeting.

**Notice of Motions:** None



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## Councillors' Concerns:-

Mayor Norman's concerns:-

1. Childcare – a public press release regarding the new Childcare Program at Matthew Elementary will be released this week. The program will generate employment opportunities.
2. Gym at the Wellness Centre: Mayor Norman provided an update on the progress of renovations at the gym. The gym will create 3-4 employment opportunities.

Councillor Abbott's concerns:-

1. Councillor Abbott asked for an update on the fill at 24-28 Moulard's Lane. It was stated this was delivered today.

Councillor Tinkham's concerns:- None

1. Adam Parady Drive lots –Councillor Tinkham suggested we purchase a standard development sign to advertise the lots for sale on Adam Parady Drive. It was also suggested to put the ad on cable.

Councillor Randell:

1. Road repairs – major repairs needed to O'Connell's Lane and Squarrey Lane. This will be passed to the DEO.
2. Councillor Randell asked for an update on the private meeting with a developer regarding affordable housing.
3. Capital works – Councillor Randell questioned if we have received approval for our application. It was stated nothing has been received to date.
4. Track road – A lot of people use the track road for walking, and it requires some repairs. It was decided to contact the trail association to determine if they have any plans to work on this.
5. Tax sales – ECHO and DEO to assess possible properties that can accommodate development for tax sales.

Youth Representative Noah's concerns:- None

Councillor Hiscock returned to the meeting at 7:42 p.m.

Councillor Hiscock's concerns:-

1. 25 Campbell Street – As Chair of the Finance Committee, Councillor Hiscock provided an update on the current situation on 25 Campbell Street. It was moved by Councillor Hiscock and seconded by Councillor Randell to sell lot #15 on Adam Parady Drive to Ms. Wanda Stagg for \$1.00 in exchange for the land at 25 Campbell Street which will be transferred to the Bonavista Historic Townscape Foundation. Motion carried unanimously.





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Since there was no further business to be discussed, it was moved by Councillor Tinkham that the meeting be adjourned at 7:45 p.m.

A handwritten signature in blue ink that reads 'Stephanie Lodge'. The signature is written in a cursive style and is positioned above a horizontal blue line.

Stephanie Lodge, CAO/Clerk

Town of Bonavista  
 Bills Presented for Approval  
 Council Meeting  
 May 29, 2023

	Vendor	Department	Description	Amount
1	Avalon Hydraulics	Rds	Hose	481.37
2	Credit Recovery	Office other	Collections	40.25
3	Mercer's Marine	Rds	Vest	24.39
4	NL Breathing Air Inc.	Fire	Testing, travel, parts	873.73
5	NL Exchequer	Office other	Lease - other	1.15
6	NL Power	Various	Electricity	8,909.87
7	Mercer's Marine	Rds	Gloves	219.42
8	Dicks & Co.	Office supplies	Office supplies	420.87
9	Fireworks FX	Office other	2023 fireworks	20,000.00
10	MPT PLC Inc.	Office other	Professional fees	2,944.00
11	PKs	Office other	Meals - admin. Professional day	169.41
12	Dianne Paul	Office other	Reimbursement - Municipal awareness day	29.25
13	Vardy Villa	Sanitation	Garbage Collection	21,160.00
14	Orkin Canada	Office other	Orkin aire	21.85
15	Paint Shop	Rds	Traffic paint	1,447.55
16	Toromont	Rds	Credit note	- 3,500.00
17	Kirk Way	Rds	Travel - Cdn. Public Works Association Conf.	238.00
18	Sweetland's Aggregate	Recreation	Soccer field excavation	1,725.00
19	Toromont	Rds	Repairs to loader	2,123.50
20	Wolseley	w/s	Materials	4,357.15
21	Foodland	Office other	Supplies	223.59
22	Quadiant	Office other	Postage meter	563.50
23	Ricoh	Office other	Copier lease	522.13
24	Fire House Service and Supply	Fire	Supplies	181.13
25	JT Swyers	Various	Supplies	2,979.63
				<b>66,156.74</b>



# MINUTES OF MEETING

RECREATION

**MAY 11, 2023 – 3:30 PM**

A meeting of the Bonavista Town Council Recreation Committee was held on Thursday, May 11, 2023, at 3:30 p.m. in the Council Chambers. Councillor Abbott and Councillor Tinkham were in attendance. Also present at the meeting was Stephanie Lodge, CAO, and Lloyd Stagg, Director of Recreation and Community Services.

Councillor Abbott called the meeting to order at 3:45 p.m.

**Chalet at Cape Bonavista** – Work will begin soon on repairs from lightening storm damages. It was noted there are additional repairs to the chalet that need to be addressed.

RECOMMENDATION: Director of Recreation get an estimate on repairing additional damages.

**Soccer Field/ Softball Field Update** – Work is continuing on the soccer field. The softball field needs to be salted/sanded. This will require additional salt as there is not enough on hand, and the purchase of silica sand for infield for approximately \$1,850.00.

**Picnic Tables** – Many requests from those who walk up the track have been received for picnic tables to use for a resting/social area.

RECOMMENDATION: Director of Recreation to obtain prices for picnic tables.

**Beach Volleyball Court** –

RECOMMENDATION: Director of Recreation to apply for a beach volleyball court under the Active NL Fund.

**Scoreboard for Stadium** –

RECOMMENDATION: Director of Recreation to apply for a beach volleyball court under the Active NL Fund.

**Weekend of Activities** – A discussion arose regarding organizing several events throughout the summer.

**Church Street Festival** – A discussion arose regarding possible events to hold during Church Street Festival (Bouncy castle, disc golf, BBQ, ball hockey, pickleball, etc.).

**Town Clean up**–

RECOMMENDATION: Councillor Abbott to coordinate a community clean-up with Robins Donuts and the Lions Club.



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RECREATION

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**MAY 11, 2023 – 3:30 PM**

**Management/Councillors Concerns**

Director of Recreation – Deadline for student applications is May 12, 2023.

Councillor Abbott – Discussed the idea of purchasing some balls and rackets to leave at the playground for use on a sign-out basis.

Councillor Tinkham – Discussed activities that would be of interest to seniors.

Since there was no further business to be discussed, the meeting adjourned at 4:35 p.m.