



COPY

MINUTES OF MEETING

February 3, 2025 – 4:00 PM

Call meeting to order/adoption of agenda: -

A regular meeting of the Bonavista Town Council was held on Monday, February 3, 2025, at 4:00 p.m. in the Council Chambers. There were six members present; Mayor John Norman, Deputy Mayor Reg Butler, and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, and Barry Randell were present in the Chambers. CAO Stephanie Lodge, ECHO Crystal Fudge, DEO Kirk Way and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor.

It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler that the agenda of the meeting held on February 3, 2025, with an amendment to add a letter from Mrs. Ruby Ayles under the Correspondence section, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations: - None

Adoption of minutes: -

It was moved by Councillor Randell and seconded by Deputy Mayor Butler that the minutes of the meeting held on January 13, 2025 be adopted as read. Motion carried unanimously.

It was moved by Councillor Randell and seconded by Deputy Mayor Butler that the minutes of the special meeting held on January 17, 2025 be adopted as read. Motion carried unanimously.

Business arising from the minutes: - None

Committee Reports: - None

Administrative Notes: -

- Snow Clearing & Ice Control By-Law: It was moved by Councillor Randell and seconded by Councillor Hiscock to adopt the Town of Bonavista Snow Clearing & Ice Control By-Law as presented. Motion carried unanimously.

Finances: -

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler that these bills in the amount of \$103,980.24 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for January 2025 were reviewed, and no issues were noted.
3. Business Tax write-off: It was moved by Deputy Mayor and seconded by Councillor Hiscock to write-off 2019-2023 business taxes owing on the account of Beverly Staggs Hair Salon in the



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amount of \$712.50 as the business did not operate during these years. Motion carried unanimously.

4. Poll Tax write-off: It was moved by Councillor Randell and seconded by Councillor Hiscock to write-off 2019, 2020 and 2023 poll taxes owing on the account of Chesley Squire in the amount of \$900.00 as he did not reside in Bonavista during this time. Motion carried unanimously.

Permits:- None

Correspondence:-

From	Date	Regarding	Action/Resolution
Rev. Shaun O'Connor	Jan. 15, 2025	Lottery ticket litter	Public notice regarding litter and a reminder of the Garbage & Refuse Regulation. Councillor Abbott will contact Robins to set a date for spring cleanup.
Tom Singer	Jan 12, 2025	Change in meeting protocol	Concerns regarding this suggestion were raised. Council agreed to change the agenda format on a trial basis before deciding if it will be changed permanently.
Ruby Ayles	Feb 3, 2025	Colliers Pond Property	This request cannot not be approved at this time. A rezone of the area would be required and a significant investment in infrastructure would be required to provide the property with water/sewer service.

Notice of Motions:

- None

Councillors' Concerns: -

Mayor Norman's concerns: -

1. Cruise Ships – The Harbour Authority met with MHA Craig Pardy and have agreed to proceed. ECHO will set up a meeting with the Authority to discuss next steps.
2. Ambulance Services – Mayor Norman has been receiving complaints regarding ambulance service since operations are now with NL Health Services. This topic will be added to the agenda for the meeting with the Premier/Minister next week.
3. Physician update – Mayor Norman stated that patients continue to attack local physicians on social media which is having an extremely negative effect on physician recruitment and retention at the Bonavista Hospital. It was agreed to purchase an appreciation gift for physicians.
4. Train on Station Road – Mayor Norman stressed the dangers associated with leaving the train in its current condition. ECHO will reach to MANL to see if there is an expert to come and examine its condition and likelihood/cost of restoration.

Councillor Hiscock's concerns: -

1. Town Plan – There will be a meeting with Council and a public meeting before the plan is approved.



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Councillor Abbotts' concerns: -

1. Snowclearing the track – DEO stated while this is not a high priority, the track is cleared when time permits.
2. Pickleball and Badminton – A group of residents are organizing a pickleball and badminton group and will be renting the school to play in.
3. Winter wellness social media contest – Consists of winter activities and will be a great way to get residents active and engaged.

Deputy Mayor Butler's concerns: -

1. Dungeon Road (Pinnacle) – The road has started to wear away. MHA Craig Pardy is looking into this.
2. Seawall (Red Point) – There is a hole in the gravel where the seawall ends. This is also occurring near the seawall in Rolling Cove and is dangerous for traffic and pedestrians. DEO to address the issue and cover with topsoil in the spring as a more permanent fix.

Youth Representative Noah: - None

Councillor Randell's concerns: -

1. Tourism levy – There has been no correspondence from the Government regarding a by-law. Management will hopefully start working on the levy this year, with a goal of 2026 implementation.
2. Public building – Major renovations are required. This will be discussed at the upcoming meeting with the Townscape Foundation.

Councillor Phillips' Concerns:-

1. Seawall along Long Beach and Swyers' Beach – possible funding options were discussed. This will be addressed with Craig Pardy.
2. Cold patch needed on Provincial Roads – DEO will contact the Department of TI.

Since there was no further business to be discussed, it was moved by Councillor Randell that the meeting be adjourned at 5:06 p.m.

Stephanie Lodge, CAO/Clerk

Town of Bonavista
Bills Presented for Approval
Council Meeting
February 3, 2025

	Vendor	Department	Description	Amount
1	Parts for Trucks	Roads	Part for salt/sand spreader	339.14
2	Craig's Locksmithing	Fire	Panic Hardware lever	2,748.50
3	Ricoh	Office	2023 Lease Payments	1,294.84
4	Ricoh	Office	2024 Lease Payments	1,153.28
5	TownSuite Municipal Software Inc.	Office	Municipal Payment software	4,776.65
6	Vardy Villa Limited	Sanitation	December 2024 garbage collection	21,160.00
7	Crystal Fudge	Office other	Reimbursement	21.87
8	Bell Aliant	Fire	Phone Bill	103.73
9	Bell Aliant	Fire	Phone Bill	113.76
10	Bell Aliant	Museum	Phone Bill	112.49
11	Bell Aliant	Office	Phone Bill	387.89
12	R&J Advertising	Office	Advertising	50.00
13	Stewart McKelvey	Office	Professional Services	78.20
14	Municipalities Newfoundland and Labrador	Office other	2025 Membership	5,887.15
15	Brenntag Canada Inc.	W/S	Chlorine & Cylinders	11,369.98
16	Brenntag Canada Inc.	W/S	Credit - Cylinder return	5,060.00
17	King Process Technology Inc.	W/S	Flow Switch	483.00
18	Newfoundland Power	Misc.	January 2025 bill	11,445.91
19	Mercer's Marine Equipment Ltd.	Misc.	Clothing	444.67
20	Dicks & Company	Office	Supplies	962.70
21	Parts for Trucks	Roads	Parts	51.75
22	Municipal Assessment Agency	Office other	First Quarter assessment fees	17,687.00
23	Orkin Canada	Sanitation	December Pest Control	643.66
24	Orkin Canada	Office other	Monthly Aire	23.00
25	J.T Swyers	Misc.	Dec - Jan Statement	557.68
26	J.T Swyers	Office other	Grocery Dec - Jan statement	1,325.60
27	Hospitality	Office other	Membership	394.13
28	Stewart McKelvey	Office	Professional Services	234.60
29	Western Hydraulic 2000 Ltd.	Snow Clearing	Parts for Dump Truck	2,696.75
30	Western Hydraulic 2000 Ltd.	Snow Clearing	Parts for Dump Truck	218.50
31	Dicks & Company	Office	Supplies	159.25
32	Dicks & Company	Office	Supplies	144.89
33	Marsh's Taxi	Roads	Delivery Fees	46.00
34	J.T Swyers	Fire	Statement	27.57
35	The Royal Canadian Legion NL	Office other	Veterans Service Recognition Book Entry	510.00
36	Amy Ricketts	Office other	Reimbursement	87.98
37	Toromont Cat	Dump	Nuts	10.28
38	Toromont Cat	Dump	Bolts	24.22
39	The Garrick Theatre	Office other	Christmas Movie sponsorship	500.00
40	Orkin Canada	Dump	Monthly Pest Control	643.66
41	Stewart McKelvey	Office	Professional Services	117.30
42	Newfoundland Power	St. Lights	Street Lighting	9,882.66

103,980.24